

Community Relations Advisory Board

Special Meeting Agenda

June 20, 2023 7pm

Roll Call-

Meeting Called to Order

Approval of Agenda

Approval of the minutes for May 16, 2023 and May 30, 2023

Old Business-

Discuss, update Fishing Derby

Discuss, update, 4th of July

New Business

Vote on movies for Movies in the Park for the rest of summer. Discuss how first one went.

Discuss Back to School Event and possible date for Aug./Sept.

Meeting Adjourned



Park City Community Relations Board

Meeting Minutes

May 16, 2023 7:00pm

- ROLL CALL

Present: Melissa Julius, Mackenzie Robles, Austin Metcalf, Shaylene Metcalf, Amanda Hopkins, Matthew Henry, Dan Warner, Bertie Warner, Dana Walden, Jim Schrader

Absent: George Glover, Sabrina Dohogne Mark Lane

- MEETING CALLED TO ORDER

7:06pm

- APPROVAL OF MINUTES

none

- APPROVAL OF AGENDA

Motion to approve Mackenzie (1st) Shaylene (2nd) vote 8-0

- PUBLIC FORUMS

Cody and Pete from Victory Pyrotechnics new site map proposed waiting for approval from city. If approved full pirate musical. If not approved then show will transition to eliminate ground frontage and only include ariel fireworks. If new proposed staging area is approved then we need to publicize the full show as opposed to only the fireworks (make a big deal out of the pyro musical.) Evening performer is not within budget so no need for stage at this point. Discussion ensued about details including the use/need of the stage decided that there was no need for a stage during the day. Melissa will contact Todd (stage guy) to see if we can reallocate our budget of \$5,000 to accommodate no stage and additional sound supplies. Invite Cody to the October meeting to discuss plans for next year.

- STAFF REPORTS

- OLD BUSINESS

- Discuss and update 4th of July
- Discuss and update upcoming events

- NEW BUSINESS

- First Movie in the Park June 17th. Who wants to help fun it? Maybe something for Father's Day or Fishing? Thoughts on movies this year.
 - Austin and Shaylene will run it and train others how to do it. Volunteers there at 8:15 movie starts at 9:00ish. Popcorn and drinks supplied by Pride but ran by us. Screen set up by 8am.
 - Schedule special meeting on June 6th for 4th of July.
- ADJOURN
- 9:12 pm



Park City Community Relations Board

Meeting Minutes

May 30, 2023 7:00pm

▪ ROLL CALL

Present: Melissa Julius, Mackenzie Robles, Austin Metcalf, Shaylene Metcalf, Matthew Henry, Dan Warner, Bertie Warner, Dana Walden, Sabrina Dohogne

Absent: George Glover, Mark Lane

▪ MEETING CALLED TO ORDER

- 7:04pm

▪ APPROVAL OF MINUTES

▪ APPROVAL OF AGENDA

- Mackenzie 1st Austin 2nd 7-0

▪ OLD BUSINESS

- 4th of July Parade-Sabrina's daughter do national anthem, how many volunteers 25-contact churches for volunteers, Bertie call last year's parade enteries to see if they want to participate.
- 4th of July Day Activities-hay trailer reserved for stage for day activities, Mike (Pride) set up stage in liquor store parking lot for parade announcements and provide Pride's PA system. Possible face paint lady vote to approve up to \$400 Mackenzie 1st Sabrina 2nd 8-0. Big Sky rental reserved only need \$1000 check to pay the day of the event. Roaring entertainment cancelled due to budget. Sabrina 1st Austin 2nd 8-0. Shaylene will contact Leekers for ice cream. Magician \$250/hr regardless of whether performing; daytime musician
 - Schedule for Day
 - 1030- announcements
 - 1100- pet show
 - 1100-cornhole tournament
 - ???-pickleball
 - 1130-magician pay for 1100-1230 Approval of up to \$500 Austin 1st Mackenzie 2nd 8-0
 - 1230-daytime musician Matt Bauer Approval of up to \$400 Mackenzie 1st Austin 2nd 8-0
- 4th of July Night Activities-Mark Baker booked, stage set up between skate parks facing BMX track
- 4th of July Food Trucks-Kona, Lion's Club, coffee truck(car), cheesepanzee (car)
- 4th of July Volunteers-Sean contacted Word of Life about daytime 10-2 volunteers
- Miss 4th of July Pageant-Sabrina all good, dana order sams cookies 3 trays

- General 4th of July-Neon Park City Staff Shirts Approval of up to \$300 Shaylene 1st
Mackenzie 2nd 8-0

- ADJOURN Mackenzie 1st Shaylene 2nd 8-0 8:14pm