

AGENDA
CHISHOLM CREEK UTILITY AUTHORITY
July 28th, 2022

Bel Aire City Hall, 7651 E Central Park Ave, at 4:30 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approve Minutes of June 23rd Meeting
5. Public Forum
6. Reports
 - a. Commissioner Reports
 - b. Utility Manager Report

 - c. Attorney Report
 - d. Treasurer Report
 - i. Appropriations
 - ii. Financial Reports
7. Unfinished Business
8. New Business

9. Executive Session (if needed)
Action: Request to invite in. _____
The meeting will be for a period of ____minutes, and the open meeting will resume at _____PM
10. Adjournment

AGENDA/MINUTES

CHISHOLM CREEK UTILITY AUTHORITY

June 23, 2022

Bel Aire City Hall, 7651 E. Central Park Ave. at 4:30PM

1. Call to Order
 - a. Brandi Baily called the meeting to order at 4:30 PM.
2. Roll Call
 - a. Brandi Baily called the roll: Members present were Brandi Baily, Ray Mann,, Justin Smith, Jim Benage, John Lehnherr, and Greg Davied. Also present: Jacob Coy, Utility Manager and Michelle, attorney.
3. Adopt Agenda
 - a. Ray Mann made a motion to adopt the agenda, seconded by Jim Benage. Motion passed, 6-0
4. Approve Minutes of May 26, 2022 Meeting
 - a. John Lehnherr made a motion to approve the May 26, 2022 minutes, seconded by Greg Davied. Motion passed 6-0.
5. Public Forum
 - a. None
6. Reports
 - a. Commissioner Reports
 - i. Jim Benage stated information about the infrastructure report/bill and speaking with Derby about it. Ray Mann asked Jacob Coy about an update on the flow movement with the Park City wells. Brandi Baily recommended Jacob Coy get with both city managers to discuss.
 - b. Utility Manager Reports
 - i. Jacob Coy: Reviewed information in agenda packet with committee. Justin Smith asked for update on the meters in Park City. Jacob Coy said they got the report back and nothing stood out. He will start around the truck wash in Park City. Justin Smith asked if the testing was still being done in Salina, KS and Jacob Coy indicated it is and that it is the closest testing location other than Tulsa, OK.
 - c. Attorney Reports
 - i. None.
 - d. Treasurer Reports
 - i. Appropriations
 - ii. Financial Reports
 1. None
7. Unfinished Business
 - a. None
8. New Business
 - a. Receive final draft of 2023 budget
 - i. Motion to receive final draft of 2023 budget by Jim Benage, seconded by John Lehnherr. Motion passed 6-0.
 - b. Consider approval of 2023 CCUA budget

- i. Motion to approve the 2023 CCUA budget by Ray Mann, seconded by John Lehnherr. Motion passed 6-0.

9. Executive Session

- a. Executive Session #1
 - i. None

10. Adjournment

- a. John Lehnherr made a motion to approve adjournment, seconded by Justin Smith. Motion approved, 6-0. Meeting ended at 4:50 PM.

Utility Manager Report

Chisholm Creek Utility Authority Board Meeting

June 23rd, 2022

- **Water Treatment Plant:**
 - a. Tony and I replaced the bad high service pump, we had a spare in the shop, getting quote for repair or replacement. The seal on the pump shaft is leaking and will be replaced. If that does not stop the leaking it will need to be taken out and sent in for repair.
 - b. The SEW drive to put a VFD on the clarifier mixer arrived and was a horizontal shaft and not vertical. We sent it back and have not heard when the correct drive will be shipped.
- **Wells**
 - a. PC well 8 is running, patched the hole with epoxy and Tony had to do some modifications to the repair clamp to get it to fit but it is now on and not leaking, running about 550 GPM. After getting the clamp on and testing we discovered the air release valve had failed and the float was full of water. This caused cavitation in the line and most likely was the cause of the hole in the pipe. The valve has been replaced.
 - b. PC well 11 new meter was supposed to ship 7/5 and is still on hold.
- **Wastewater Treatment Plant:**
 - a. Matt from systems Inc. was able to get the SBR solids sensors programmed into the wastewater SCADA system. We decided that having a set point for solids in the tank would be the best route. Now when the SBR reaches the end of React (end of treatment for that batch) the system will look at the solids concentration and if it is over that set point, it will waste, if the concentration is below, it will not. This should allow for the concentration in the tanks to remain steady. We have already seen a big jump in solids over the weekend. So going forward it will be something to keep an eye on and schedule some pretreatment sampling when the spikes are hitting the plant.
- **Collection system:**
 - a. The coupling on the blower at Park City oxygen injection failed. Tony was able to get a replacement at a local supplier.
 - b. We received the VFD for the Bel Aire oxygen injection system much faster than we thought. Tony should have it in by the end of week or early next week.
 - c. Steve Caspers at KDHE reached out Sani Kleen in Park City filed a permit for pretreatment. They plan to begin washing chemical tankers along with the food grade tankers. They will be putting in a pretreatment system, not sure of final design yet. The next CUA manager will need to do a pretreatment inspection. Steve at KDHE will be a great resource.

- **Other:**

- a. The funds held in the Debt Service Reserve Fund are invested above the Series 2017 bond yield, the Series 2017 Bonds have been generating positive rebate and a payment will be sent postdated to the IRS on or before July 31, 2022. The amount accrued as of the computation date as a rebate liability attributable to the investment of the gross proceeds of the Bonds subject to arbitrage rebate was \$42,076.18. BNY instructed \$42,076.18 be paid, to the IRS which represents 100% of the net rebate amount. I will have a check to be signed at the board meeting.

- b. Comparing lab results

Meridian			Pace Analytical		
Date	TSS	BOD	Date	TSS	BOD
6/29/2022	245	193	6/29/2022	246	242

- c. Update on office construction:



by Jacob Coy

CHISHOLM CREEK UTILITY AUTHORITY
JUNE, 2022 DISBURSEMENT SUMMARY

VENDOR NAME	REFERENCE	AMOUNT	WATER	SEWER
Agri Environment	Slugde Haul	\$ 7,666.56	\$ 3,833.28	\$ 3,833.28
Airgas USA	Carbon Dioxide	\$ 1,992.95	\$ 1,992.95	\$ -
Blue Cross	1 Month of Premiums	\$ 8,960.31	\$ 4,480.16	\$ 4,480.15
Brenntag Southwest	Ferric Aluminum Chloride	\$ 1,412.43	\$ 1,412.43	\$ -
Chisholm Trail State Bank	Bank Fees May	\$ 13.40		\$ 13.40
Cox	Phones	\$ 322.16	\$ 161.08	\$ 161.08
Evergy	Utilities	\$ 34,614.49	\$ 12,606.63	\$ 22,007.86
Gilmore & Bell	Attorney Fees	\$ 1,175.00	\$ 587.50	\$ 587.50
Grainger	6" x 6" Repair Clamp	\$ 66.74	\$ 66.74	\$ -
Hampel Oil	Fuel	\$ 297.17	\$ 148.58	\$ 148.59
Hawkins	Aqua Amonia	\$ 1,608.00	\$ 1,608.00	\$ -
ICI	WC-S Renewal	\$ 5,751.00	\$ 2,875.50	\$ 2,875.50
Kansas Gas Service	Utilities	\$ 54.07	\$ 27.03	\$ 27.04
Kansas One Call	Locates	\$ 103.20	\$ 51.60	\$ 51.60
LK Accounting	Bookkeeping	\$ 660.00	\$ 330.00	\$ 330.00
May, Jamie Ray	Board Meeting Minutes	\$ 75.00	\$ 37.50	\$ 37.50
Meridian Analytical	Wastewater Lab Testing	\$ 1,375.00	\$ -	\$ 1,375.00
Mississippi Lime	Quick Lime	\$ 7,018.18	\$ 7,018.18	\$ -
Pace Analytical	Analytical Charges 503 Sludge	\$ 564.00	\$ 282.00	\$ 282.00
Quick Books	Payroll Direct Deposit Fees	\$ 21.00	\$ 10.50	\$ 10.50
QuikTrip	Fuel	\$ 412.47	\$ 206.23	\$ 206.24
Sprint	Phone Service	\$ 742.80	\$ 371.40	\$ 371.40
United States Treasury	Arbitrage	\$ 15,493.43	\$ 7,746.72	\$ 7,746.71
USA Bluebook	CL 17 Maint Kit, Hach DPD, Glass Fiber Filters, FL900 Communication Cable	\$ 1,185.62	\$ 934.53	\$ 251.09
VISA	GIS Mapping membership, Co2 Flow meter, Field Maps License, 'Weed Sprayer, Winzip Renewal, Modem, bottles, gloves	\$ 2,097.44	\$ 978.33	\$ 1,119.11
Waste Connections	Trash	\$ 355.60	\$ 177.80	\$ 177.80
Water Environment Federation	Membership Dues-Ludowese	\$ 85.00	\$ 85.00	\$ -
Williams Land Payment	Land Payment	\$ 1,126.00	\$ 563.00	\$ 563.00
Payroll, Net Earnings	Two Pay Periods & Sick/Vacation Buyout	\$ 19,591.50	\$ 9,991.66	\$ 9,599.84
Payroll Taxes & Benefits	Medicare, FICA, KPERS	\$ 15,003.22	\$ 7,651.64	\$ 7,351.58
	Total	\$ 129,843.74	\$ 66,235.97	\$ 63,607.77
Layne Christensen	PC Well 1 Repairs & Reinstallation	\$ 24,752.00	\$ 24,752.00	
	Grand Total	\$ 154,595.74	\$ 90,987.97	\$ 63,607.77

**CHISHOLM CREEK UTILITY AUTHORITY
DISBURSEMENT REQUEST (O&M)**

REQUEST DATE: July 7, 2022

VENDOR NAME	REFERENCE	AMOUNT
Agri Environment	Sludge Haul	\$ 7,666.56
Airgas USA	Carbon Dioxide	\$ 1,992.95
Blue Cross	1 Month of Premiums	\$ 8,960.31
Brenntag Southwest	Ferric Aluminum Chloride	\$ 1,412.43
Chisholm Trail State Bank	Bank Fees May	\$ 13.40
Cox	Phones	\$ 322.16
Evergy	Utilities	\$ 34,614.49
Gilmore & Bell	Attorney Fees	\$ 1,175.00
Grainger	6" x 6" Repair Clamp	\$ 66.74
Hampel Oil	Fuel	\$ 297.17
Hawkins	Aqua Amonia	\$ 1,608.00
ICI	WC-S Renewal	\$ 5,751.00
Kansas Gas Service	Utilities	\$ 54.07
Kansas One Call	Locates	\$ 103.20
LK Accounting	Bookkeeping	\$ 660.00
May, Jamie Ray	Board Meeting Minutes	\$ 75.00
Meridian Analytical	Wastewater Lab Testing	\$ 1,375.00
Mississippi Lime	Quick Lime	\$ 7,018.18
Pace Analytical	Analytical Charges 503 Sludge	\$ 564.00
Quick Books	Payroll Direct Deposit Fees	\$ 21.00
QuikTrip	Fuel	\$ 412.47
Sprint	Phone Service	\$ 742.80
United States Treasury	Arbitrage	\$ 15,493.43
USA Bluebook	CL 17 Maint Kit, Hach DPD, Glass Fiber Filters, FL900 Communication Cable GIS Mapping membership, Co2 Flow meter, Field Maps License, 'Weed Sprayer, Winzip	\$ 1,185.62
VISA	Renewal, Modem, bottles, gloves	\$ 2,097.44
Waste Connections	Trash	\$ 355.60
Water Environment Federation	Membership Dues-Ludowese	\$ 85.00
Williams Land Payment	Land Payment	\$ 1,126.00
Payroll, Net Earnings	Two Pay Periods & Sick/Vacation Buyout	\$ 19,591.50
Payroll Taxes & Benefits	Medicare, FICA, KPERS	\$ 15,003.22
	Total	\$ 129,843.74
Layne Christensen	PC Well 1 Repairs & Reinstallation	\$ 24,752.00
	Grand Total	\$ 154,595.74

BANK OF NEW YORK ACCOUNT SUMMARIES

	Debt Svc 07 Fund Acct #852 #1008	Debt Svc 17 Fund Acct # 357 #1013	Debt Serv 12 Fund Acct # 066 #1015	O & M 12 Fund Acct #071 #1020	Debt Reserve 12 (& 15) Fund Acct #072 #1021	Replcmnt 12 Fund Acct #073 #1022	Debt Serv 15 Fund Acct #578 #1024
December, 2021	565,400.68	208,611.28	85,857.99	270,112.90	2,199,688.86	181,189.99	57,980.68
January, 2022							
Income	112,331.01	39,338.41	7,797.30	128,821.88	0.31	0.93	10,981.53
Expenses				98,296.51			
Ending Balance	677,731.69	247,949.69	93,655.29	300,638.27	2,199,689.17	181,190.92	68,962.21
February, 2022							
Income	42,393.95	14,865.75	0.45	69,481.16	0.31	0.93	4,289.59
Expenses				92,486.86			
Ending Balance	720,125.64	262,815.44	93,655.74	277,632.57	2,199,689.48	181,191.85	73,251.80
March, 2022							
Income	182,268.64	63,811.41	15,594.52	196,337.53	0.28	0.84	17,673.50
Expenses	123,968.75	236,025.00	11,781.88	129,202.27			25,887.50
Ending Balance	778,425.53	90,601.85	97,468.38	344,767.83	2,199,689.76	181,192.69	65,037.80
April, 2022							
Income	112,331.82	39,339.28	7,805.80	230,192.17	5.64	16.58	10,982.59
Expenses							
Ending Balance	890,757.35	129,941.13	105,274.18	574,960.00	2,199,695.40	181,209.27	76,020.39
May, 2022							
Income	112,339.16	39,348.77	7,818.69	133,082.22	13.31	38.98	10,988.37
Expenses				247,119.88			
Ending Balance	1,003,096.51	169,289.90	113,092.87	460,922.34	2,199,708.71	181,248.25	87,008.76
June, 2022							
Income	112,622.01	39,396.68	7,853.09	70,311.79	31.35	91.82	11,012.93
Expenses				156,053.37			
Ending Balance	1,115,718.52	208,686.58	120,945.96	375,180.76	2,199,740.06	181,340.07	98,021.69

CHISHOLM CREEK UTILITY AUTHORITY
 OPERATIONS AND MAINTENANCE
 REVENUE/EXPENSE SUMMARY
 JUNE, 2022

Chisholm Trail State Bank (CTSB)	\$ 452,290.15		Bank of New York (BNY) 1020	\$ 460,922.34
W/WW O&M Transfer from BNY	\$ 156,053.37		Interest Income	
Reserve Income	\$ 970.00		Cities Income	\$ 70,311.79
Contingency Income	\$ 4,850.00			
Interest Income	\$ 3.59			
Total Deposits	\$ 161,876.96		Total Deposits	\$ 70,311.79
Total Funds Available	\$ 614,167.11		Total Funds Available	\$ 531,234.13
Monthly Cleared Checks	\$ 154,070.41		Disbursements to CTSB	\$ 156,053.37
Bank Fees	\$ 15.20			
Total Expenses	\$ 154,085.61		Total Expenses	\$ 156,053.37
Ending Bank Balance	\$ 460,081.50		Ending Account Balance	\$ 375,180.76
Plus Wire Outstanding	\$ 129,843.74		Minus Wire Outstanding	\$ 129,843.74
Minus Checks Outstanding	\$ 17,038.51			\$ -
Ending Account Balance	\$ 572,886.73		Ending Account Balance	\$ 245,337.02

Chisholm Trail State Bank (CTSB)

Fund Breakdown

Reserve Balance	\$ 226,927.79
Capital Replacement Fund Balance	\$ 333,900.00
Water & Wastewater O&M Fund Bal.	\$ 12,058.94
Account Total Balance	\$ 572,886.73

Water & Wastewater Fund by Bank

BNY W/WW O&M	\$ 245,337.02
CTSB W/WW O&M	\$ 12,058.94
Total Available W/WW O&M	\$ 257,395.96

Chisholm Trail State Bank (CTSB)	\$ 3,019.55
FLEX Account	
Deposits	
From CCUA	
Interest	\$ 3.15
Returns of Payouts	
Total Deposits	\$ 3.15
Total Funds Available	\$ 3,022.70
Monthly Cleared Checks	\$ 23.62
Bank Fees	\$ 3.45
Total Expenses	\$ 27.07
Ending Bank Balance	\$ 2,995.63

APPROVED _____ DATE _____

APPROVED _____ DATE _____

Chisholm Creek Utility Authority Profit & Loss Budget vs. Actual January through June 2022

	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>% of yearly Budget</u>
Ordinary Income/Expense					
Income					
4210 · O&M Revenue-Bel Aire Water	226,438.74	236,109.24	-9,670.50	95.9%	48%
4220 · O&M Revenue-Bel Aire Sewer	169,792.43	260,172.84	-90,380.41	65.26%	33%
4230 · O&M Rev-Park City Water	246,449.72	236,109.24	10,340.48	104.38%	52%
4240 · O&M Rev-Park City Sewer	185,544.44	293,386.44	-107,842.00	63.24%	32%
4280 · Upcharge - Water	-62,325.82	6,000.00	-68,325.82	-1,038.76%	-519%
4290 · Upcharge - Sewer	5,530.00	6,000.00	-470.00	92.17%	46%
4310 · Other Income-Water	0.00	25.02	-25.02	0.0%	0%
4320 · Other Income-Sewer	0.00	25.02	-25.02	0.0%	0%
7250 · Interest Income-Water	0.00	17.52	-17.52	0.0%	0%
7260 · Interest Income - Sewer	36.88	17.52	19.36	210.5%	105%
Total Income	<u>771,466.39</u>	<u>1,037,862.84</u>	<u>-266,396.45</u>	<u>74.33%</u>	<u>37%</u>
Gross Profit	771,466.39	1,037,862.84	-266,396.45	74.33%	37%
Expense					
5100 · Attorney Fees - DW	5,168.75	1,249.98	3,918.77	413.51%	207%
5110 · Auditors - DW	7,875.00	3,649.98	4,225.02	215.76%	108%
5115 · DW Engineering Services	0.00	2,500.02	-2,500.02	0.0%	0%
5140 · Bank Fees - DW	3,445.75	3,250.02	195.73	106.02%	69%
5150 · Bookkeeping & Secretarial- DW	2,861.25	3,000.00	-138.75	95.38%	55%
5170 · Chemicals - DW	66,947.34	97,999.98	-31,052.64	68.31%	48%
5180 · Computer Expense - DW	1,070.02	1,999.98	-929.96	53.5%	27%
5190 · Copier - DW	0.00	90.00	-90.00	0.0%	0%
5200 · Dues/Subs - DW	110.00	450.00	-340.00	24.44%	12%
5220 · Equipment Replacement - DW	462.22	27,499.98	-27,037.76	1.68%	1%
5230 · Fuel - DW	927.84	1,000.02	-72.18	92.78%	56%
5240 · Gilmore/Bell Fees - DW	937.50	3,000.00	-2,062.50	31.25%	16%
5250 · Insurance - DW	17,585.50	9,250.02	8,335.48	190.11%	95%
5260 · Kansas Gas Service - DW	949.26	1,249.98	-300.72	75.94%	39%
5270 · Kansas One Call - DW	244.20	175.02	69.18	139.53%	93%
5300 · Land Pmt INT Plant Prop - DW	2,268.59	3,378.00	-1,109.41	67.16%	34%

Chisholm Creek Utility Authority Profit & Loss Budget vs. Actual January through June 2022

	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>% of yearly Budget</u>
5330 · Office Supp/Postage - DW	531.61	375.00	156.61	141.76%	74%
5340 · Permit Fees (KDHE) - DW	0.00	92.52	-92.52	0.0%	0%
5360 · Phone - DW	2,061.32	1,999.98	61.34	103.07%	60%
5370 · Plant Supplies,Repair - DW	16,592.18	30,000.00	-13,407.82	55.31%	36%
5420 · Repair Costs - DW	10,922.50	57,499.98	-46,577.48	19.0%	9%
5440 · Salaries/Benefits - DW	99,101.41	108,682.50	-9,581.09	91.18%	52%
5445 · Employee Appreciation-DW	35.65	150.00	-114.35	23.77%	12%
5450 · Sludge Hauling - DW	22,999.68	19,000.02	3,999.66	121.05%	61%
5460 · SCADA Systems - DW	2,335.00	7,500.00	-5,165.00	31.13%	16%
5500 · Testing - DW	1,020.83	1,350.00	-329.17	75.62%	42%
5510 · Training - DW	584.50	750.00	-165.50	77.93%	39%
5520 · Trash - DW	1,032.62	1,099.98	-67.36	93.88%	55%
5530 · Uniforms - DW	217.25	300.00	-82.75	72.42%	36%
5550 · Westar - DW	61,076.19	77,500.02	-16,423.83	78.81%	50%
5620 · Contingency 5% - DW	7,746.72	4,675.44	3,071.28	165.69%	83%
5630 · Special Assessments-Water	0.00	1,500.00	-1,500.00	0.0%	0%
6100 · Attorney Fees - WW	5,168.75	1,249.98	3,918.77	413.51%	207%
6110 · Auditors - WW	7,875.00	3,649.98	4,225.02	215.76%	108%
6115 · WW Engineering Services	0.00	79,999.98	-79,999.98	0.0%	0%
6140 · Bank Fees - WW	3,409.55	3,250.02	159.53	104.91%	68%
6150 · Bookkeeping & Secretarial - WW	2,861.25	3,000.00	-138.75	95.38%	55%
6170 · Chemicals - WW	29,240.67	34,999.98	-5,759.31	83.55%	42%
6180 · Computer Expense - WW	1,070.01	2,500.02	-1,430.01	42.8%	21%
6190 · Copier - WW	0.00	90.00	-90.00	0.0%	0%
6200 · Dues/Subs - WW	110.00	750.00	-640.00	14.67%	7%
6220 · Equipment Replacement - WW	603.00	45,000.00	-44,397.00	1.34%	1%
6230 · Fuel - WW	1,529.26	1,249.98	279.28	122.34%	69%
6240 · Gilmore/Bell Fees - WW	937.50	4,000.02	-3,062.52	23.44%	12%
6250 · Insurance - WW	17,585.50	9,250.02	8,335.48	190.11%	95%
6260 · Kansas Gas Service - WW	949.29	1,249.98	-300.69	75.94%	39%
6270 · Kansas One Call - WW	244.20	175.02	69.18	139.53%	93%

Chisholm Creek Utility Authority
Profit & Loss Budget vs. Actual
January through June 2022

	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>% of yearly Budget</u>
6300 · Land Pmt INT Plant Prop - WW	2,268.60	3,378.00	-1,109.40	67.16%	34%
6330 · Office Supp/Postage - WW	516.43	375.00	141.43	137.72%	69%
6340 · Permit Fees (KDHE) - WW	570.88	225.00	345.88	253.72%	127%
6360 · Phone - WW	2,061.35	1,999.98	61.37	103.07%	60%
6370 · Plant Supplies,Repair - WW	16,281.30	40,999.98	-24,718.68	39.71%	23%
6420 · Repair Costs - WW	1,534.50	36,000.00	-34,465.50	4.26%	2%
6440 · Salaries/Benefits - WW	90,470.48	120,882.00	-30,411.52	74.84%	43%
6445 · Employee Appreciation-WW	35.65	150.00	-114.35	23.77%	12%
6450 · Sludge Hauling - WW	22,999.68	25,000.02	-2,000.34	92.0%	46%
6460 · SCADA Systems - WW	0.00	1,249.98	-1,249.98	0.0%	76%
6500 · Testing - WW	13,018.00	10,000.02	3,017.98	130.18%	83%
6510 · Training - WW	690.64	1,000.02	-309.38	69.06%	35%
6520 · Trash - WW	1,032.63	1,099.98	-67.35	93.88%	55%
6530 · Uniforms - WW	348.58	300.00	48.58	116.19%	58%
6550 · Westar - WW	118,200.02	115,000.02	3,200.00	102.78%	62%
6620 · Contingency 5% - WW	7,746.71	5,480.76	2,265.95	141.34%	71%
6630 · Special Assessment-Waste	0.00	3.48	-3.48	0.0%	0%
6800 · Payroll Expenses (Payroll expenses)	4.84				
6802 · Payroll Tax Expense	10,871.17				
6804 · KPERS-Employer Portion	11,706.63				
Total Expense	<u>709,052.75</u>	<u>1,025,777.64</u>	<u>-316,724.89</u>	<u>69.12%</u>	<u>41%</u>
Net Ordinary Income	62,413.64	12,085.20	50,328.44	516.45%	-270%
Other Income/Expense					
Other Income					
4330 · Equipment Replacement-Water	27,500.00	30,000.00	-2,500.00	91.67%	46%
4340 · Equipment Replacement-Waste	27,650.00	30,000.00	-2,350.00	92.17%	46%
7041 · Bond Interest Income	724.82	64,999.98	-64,275.16	1.12%	1%
7115 · Bond Pmt Revenue-BA Wtr	288,915.12	287,118.42	1,796.70	100.63%	50%
7125 · Bond Pmt Revenue-BA Sewer	364,479.36	362,263.02	2,216.34	100.61%	50%
7135 · Bond Pmt Revenue-PC Wtr	197,487.45	195,873.84	1,613.61	100.82%	50%

Chisholm Creek Utility Authority
Profit & Loss Budget vs. Actual
 January through June 2022

	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>% of yearly Budget</u>
7145 · Bond Pmt Revenue-PC Sewer	171,781.20	169,933.68	1,847.52	101.09%	51%
Total Other Income	1,078,537.95	1,140,188.94	-61,650.99	94.59%	47%
Other Expense					
5020 · Interest Expense - DW	192,482.69	-192,482.70	384,965.39	-100.0%	-50%
6020 · Interest Expense - WW	205,180.44	-205,180.44	410,360.88	-100.0%	-50%
8103 · Bond Payments - Series 2007	0.00	673,968.96	-673,968.96	0.0%	0%
8104 · Bond Payments - Series 2012	0.00	46,782.00	-46,782.00	0.0%	0%
8106 · Bond Payments-Series 2015	0.00	65,887.50	-65,887.50	0.0%	0%
8108 · Bond Payments-Series 2017	0.00	236,025.00	-236,025.00	0.0%	0%
8501 · Payment to Escrow Account	50.00				
Total Other Expense	397,713.13	625,000.32	-227,287.19	63.63%	32%
Net Other Income	680,824.82	515,188.62	165,636.20	132.15%	66%
Net Income	<u>743,238.46</u>	<u>527,273.82</u>	<u>215,964.64</u>	<u>140.96%</u>	<u>58%</u>

Memorandum

To: CCUA Board
From: Ty Lasher, Bel Aire City Manager
Date: July 26, 2022
Re: CCUA Financial and Performance Audits

Contained within the City of Bel Aire & CCUA Water Supply and Wastewater Service Agreement dated 2/19/2002, Section 709, states that “The Authority, Bond Issuer and the Trustee shall have the right at all reasonable times to inspect the System and all records, accounts and data relating thereto, and shall be furnished all such information concerning the System and the operation thereof which the Authority or the Trustee may reasonable request”. Section 712 states “The City shall annually cause a qualified employee of the City to make an examination of and report on the condition and operations of the System. At least every five years such examination shall be made by the Consulting Engineer. Each such report shall make recommendations as to any changes in operations of the System deemed desirable and shall make reference to any unusual or extraordinary items of maintenance and repair and any extensions, enlargements or improvements that may be needed in the period prior to the preparation of the next report required by this section. A copy of such report shall be filed in the office of the Clerk, shall be sent to the Authority, the Bond Issuer and the Trustee”.

As a member of the Authority and a Bond Issuer, The City of Bel Aire very recently hired Burns & McDonnell to complete a performance audit of the system because of their vast expertise and experience in water and sewer treatment facilities. They conduct these types of audits regularly and are somewhat familiar with the CCUA plant. Bel Aire does not have a qualified employee to complete such an examination nor has such an examination occurred in the past.

In addition, Bel Aire has hired Scot Loyd of the Loyd Group, LLC to complete a financial audit. Scot will be reviewing all documents, bond covenants and agreements to determine how finances have been shared between the members. He will assist Bel Aire in recommending changes to current and future debt as well as O & M obligations. Scot will also review current and past revenues, expenditures and billings by CCUA to members.

Both consultants will be working closely with CCUA staff to gather needed information and will be respectful of staff time as they transition managers. Once both audits are complete, Bel Aire will share the results with the CCUA board.