

ANNUAL MEETING AGENDA
CHISHOLM CREEK UTILITY AUTHORITY
December 17, 2020

Bel Aire City Hall, 7651 E Central Park Ave, at 4:30 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approve Minutes of November 19th Meeting
5. Public Forum
6. Reports
 - a. Commissioner Reports
 - b. Utility Manager Report
 - c. Attorney Report
 - d. Treasurer Report
 - i. Appropriations
 - ii. Financial Reports
7. Unfinished Business
 - a.
8. Annual Meeting
 - a. Receive Commissioner and Alternate Appointments
 - b. Elect Officers
 - i. Chairman
 - ii. Vice-Chairman
 - iii. Secretary
 - iv. Treasurer (may be combined with Secretary)
 - c. Annual Asset Inventory Report
 - d. Designate Commissioners to Sign Checks and Authorize Transfers from the Accounts Held by Chisholm Trail State Bank
 - e. Designate Persons Authorized to Request Disbursements from Accounts Held by Bank of New York Mellon and Approve Incumbency Certificate

- f. Designate Persons Authorized to Sign Service Agreements, Trust and Custodial Agreements, Implementation Documents, and Any Other Documents necessary for the Administration and Recordkeeping of the CCUA KPERS 457 Plan:
KPERS457 – Chisholm Creek Utility Authority
 - g. Direct Chairman to Sign Health Insurance HIPAA Designation Form as Plan Sponsor Representative
 - h. Discuss Change of Meeting Venue to Park City Public Library for 2021
 - i. Schedule Regular Board Meetings for 4:30 PM on the Fourth Thursday of Each Month except the Third Thursday of November?
 - j.
9. New Business
- a. Discuss Renewal of Perch Security Agreement
 - b. Approve Transfer of CCUA VISA from Randall J. Harris to Sara J. Miller
 - c. Name Sara J. Miller as KPERS Designated Agent
 - d.
10. Executive Session (if needed)
11. Adjournment