

**MINUTES OF THE GOVERNING BODY OF
THE CITY OF PARK CITY, KANSAS
COUNCIL CHAMBERS – 1941 E. 61ST STREET NORTH
March 14, 2023**

ROLL CALL

The following were present: Council Members: Charley Davidson, George Glover, Ben Saucedo, Charles Schwanke, Tom Jones, George Capps, Brandi Baily, and Jim Schroeder.

Also present: Mayor John Lehnerr, City Clerk Marlo Rugg, City Administrator Sean Fox, Assistant City Administrator/Human Resources Manager Dana Walden, Chief of Police Phil Bostian, Finance Director Dee Anne Grunder, and City Attorney Doug Moshier,

VISITORS

Ark Valley News
Jeff Stone
Terry Ford
Steve Dobson

MEETING CALLED TO ORDER

The meeting was called to order by Mayor John Lehnerr at 7:00 pm. Pastor Con Howerton gave the invocation and Council Member Jim Schroeder led the Pledge of Allegiance.

APPROVAL OF AGENDA

Council Member Jim Schroeder moved to approve the agenda

Council Member Ben Saucedo seconded the motion. Motion carried 8-0.

AWARDS AND/OR PRESENTATIONS

None.

PUBLIC FORUM

Park City resident, Steve Dobson, addressed Council concerning the roundabout design and construction. Mr. Dobson stated the Auto Zone parking lot was not accessible. Mr. Dobson requested a staff member contact him to discuss his concerns.

STAFF REPORTS

City Administrator Sean Fox introduced the new Public Works Director Jeana Estep. Mr. Fox stated Ms. Estep had worked at Sedgwick County Public Works Department for ten years. He stated Ms. Estep was a highway superintendent where she was responsible for the County's Road and Bridge program as well as five yard locations throughout the County.

Mayor John Lehnerr requested a status update on the roundabout.

CONSENT AGENDA

- 1. Minutes of February 28, 2023 Regular Meeting.**
- 2. Appropriations 1003-2023 with Addendums**
- 3. Approve Sedgwick County Volunteer Transportation Services Agreement**
- 4. Approval of Expenditures of Transient Guest Tax as Recommended by the Convention and Tourism Board: (1) 2023 KSHSAA Class 6A-5A State Wrestling Championship Tournament, \$15,000; (2) Park City Rangers Baseball, \$8,000; (3) 81 Speedway 2023 Events, \$25,000.**

Council Member Ben Saucedo moved to approve the Consent Agenda as presented.

Council Member Brandi Baily seconded the motion. Motion carried 8-0.

NEW BUSINESS

- 8. DISCUSS AND CONSIDER APPROVAL OF BID FROM PHILLIPS-SOUTHERN FOR INSTALLATION OF TRAFFIC SIGNALS AT 53RD AND AIR CAP AND 53RD AND INTERSTATE I-135.**

City Administrator Sean Fox stated a bid tabulation for installation of traffic signals at 53rd and Air Cap Drive and 53rd and Interstate I-135 on/off ramps was included in Council's packet. He stated a bid opening was conducted on March 7th. Mr. Fox stated only one company submitting a bid, Phillips-Southern, with a bid of \$551,180, which is well above the engineer's estimate of \$390,585.

Mr. Fox stated Phillip-Southern's base bid for 53rd and Air Cap Drive was \$236,520 and the base bid for 53rd and the I-135 on/off ramps was \$314,660.

Council Member Ben Saucedo asked what the cost would be to send it back for bids again. Mr. Fox stated there are only two companies in the county that do traffic signals. He stated the engineers reached

out to both companies and expected both to submit a bid. He stated unfortunately that was not what happened.

Council Member Tom Jones asked if staff had talked to KDOT to see if they could help us. Mr. Fox stated that KDOT has already indicated this is the City's responsibility.

Council Member Brandi Baily asked the time frame in which the project would be complete. Mr. Fox stated he would have to get back to her with that information.

Council Member Ben Saucedo moved to approve the bid tabulation and authorize the Mayor to finalize and execute a contract with Phillips-Southern in an amount not to exceed \$551,180 to be paid out of the Capital Projects Fund.

Council Member Tom Jones seconded the motion. Motion carried 8-0.

11. DISCUSS AND CONSIDER APPROVAL OF DESIGN AND CONSTRUCTION ENGINEERING CONTRACTS FOR PAVING, SANITARY SEWER, WATER AND STORM WATER DRAINAGE IMPROVEMENTS FOR PRAIRIE HILLS PHASE VII.

City Administrator Sean Fox stated Prairie Hills Phase VII is located east of Hydraulic and south of 61st Street N. He stated petitions for paving, sanitary sewer, water, and storm water drainage improvements were presented and approved by the Council last April and November, subject to receiving the required letter of credit.

Mr. Fox stated the associated contracts from K.E. Miller Engineering, P.A. for the design and construction were included in Council's packet.

Council Member George Glover moved to approve and authorize the Mayor to finalize and execute contracts with K.E. Miller Engineering, P.A. in an amount not to exceed \$170,700 to be paid out of the Capital Projects Fund.

Council Member Jim Schroeder seconded the motion. Motion carried 8-0.

12. DISCUSS AND CONSIDER A RESOLUTION AUTHORIZING THE BEAUMONT NEWPORT STREET EXTENSION

City Administrator Sean Fox stated Charter Ordinance No. C39-2019 provides that the City may file with the governing body, a multi-year Capital Improvements Plan (CIP) for the development of the City,

including public improvements, acquisition of necessary land, acquisition of equipment, vehicles and/or other personal property to be used.

Mr. Fox stated in May 2021, Council approved such a resolution, 1069-2021 authorizing and providing for payment of costs for certain improvements within the CIP. He stated upon approval of the CIP, the City is authorized to issue its general obligation bonds in an amount sufficient to carry out such Plan and associated costs, and by resolution shall specify the amount and purpose of the temporary notes &/or general obligation bonds to be issued.

Mr. Fox stated this resolution will serve as the initial authorization for the Beaumont Newport Street Extension with an estimated cost of \$123,095.

Council Member Ben Saucedo moved to approve Resolution #1147-2023 a resolution amending and supplementing Resolutions No. 1069-2021 and 1081-2021 which authorized and provided for payment of the costs of certain improvements included in the multi-year Capital Improvement Plan for the City of Park City, KS.

Council Member Brandi Bailey seconded the motion. Motion carried 8-0.

13. DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF REPLACEMENT VIDEO CAMERAS FOR POLICE DEPARTMENT INTERVIEW ROOMS

Chief of Police Phil Bostian stated the police department has four rooms that are designated as "interview rooms". He stated each room was equipped with two video cameras and a microphone when the City Administration Center was built in 2017. Mr. Bostian stated from the time we moved into the facility, we have experienced intermittent problems with the Genetec audio-video system in the interview rooms. He stated Police department and IT staff members have spent a great deal of time working with the original vendor to try to correct these problems.

Mr. Bostian stated the original vendor was ultimately unable to identify the root problems with the interview room cameras, and they were never able to implement a permanent solution. He stated in December 2023, staff reached out to Convergent, which is the only other authorized vendor in Wichita who is able to work on the building's video camera system. Mr. Bostian stated Convergent determined that the cameras which were installed in all four interview rooms had reached their "end-of-life" in December 2017, which was 6 months after we moved into the building. He stated since that time, the cameras have not received any firmware updates from the manufacturer and has caused the audio and video recording to become increasingly unstable and unreliable.

Mr. Bostian stated it is essential for us to have reliable, high-quality video of interviews with victims and suspects. He stated there have been a few instances where the cameras failed to record properly (or at all) during some very important interviews and has caused us to lose some critical evidence.

Mr. Bostian requested Council's approval to update the cameras and microphones in two of the four interview rooms, which are the rooms we use most frequently. He stated the purchase would include one new panoramic camera in each room which would be installed at eye-level to provide a better view of facial expressions. Mr. Bostian stated the proposal also includes a device (or "puck") to be mounted on the ceiling that will give a clear visual signal that the system is recording. He stated staff plans to ask for funds to update the other two interview rooms in the 2024 Police Department budget.

Council Member Ben Saucedo asked how vital it was to have all four cameras working. He stated the problem could be completely taken care of for another \$7,500. Mr. Bostian stated this was an unbudgeted item and staff would have to find somewhere in the budget to expense the two other cameras. He stated he would rather budget for the other two cameras in the 2024 budget.

Council Member Jim Schroeder moved to approve the purchase of two cameras, related equipment, parts and labor from Convergent in the amount of \$7,574.43 to be paid out of the Capital Equipment Fund.

Council Member George Capps seconded the motion. Motion carried 8-0.

14. CONSIDER ANNUAL REVIEW OF WATER & SEWER RATES

Finance Director Dee Anne Grunder stated Sections 15-224(e) and 15-419(c) of the City of Park City Municipal Code state the Governing Body shall conduct an annual review of the financial condition of the City's water and sewer utilities, respectively, on or before March 31st each year to evaluate the need for any adjustments to the current water or sewer charges.

Ms. Grunder stated based on the results of the Wilson & Company rate study for the water and sewer departments, in conjunction with a comprehensive system evaluation of the City's water and wastewater systems, rate increases were approved for both water and sewer during the April 26, 2022 City Council meeting. She stated the new rates became effective on the June 2022 utility bills. Ms. Grunder state staff therefore recommends no change in the water or sewer rates at this time.

Council Member Ben Saucedo moved to approve no increase in the water and sewer charges at this time.

Council Member Jim Schroeder seconded the motion. Motion carried 8-0.

12. DISCUSS AND CONSIDER PROPERTY/CASUALTY AND WORKER'S COMPENSATION INSURANCE RENEWAL

City Clerk Marlo Rugg stated the City's insurance policies will expire on April 1, 2023. She stated the quote for the upcoming year is \$236,180. This is a 11.98% increase from the 2022 quote. Ms. Rugg stated the increase is due to an increase in valuations of City buildings, the purchase of five new autos, and an increase in claims. She stated the increase in cyber coverage is due to the rise in cyber-attacks nationally. Ms. Rugg stated the City receives an annual dividend from EMC each year in June. The average dividend paid to the City for the last three years has been \$28,509.08.

Council Member Brandi Baily asked how often staff goes out for bid to see what other insurance companies' rates are. Ms. Rugg stated staff goes out for bid every three years. She stated that next year staff will do that process.

Council Member Jim Schroeder moved to approve the proposal from Employers Mutual Casualty Company (EMC) for \$236,180. effective April 1, 2023.

Council Member Ben Saucedo seconded the motion. Motion carried 7-1 (Council Member George Capps voting nay).

13. DISCUSS AND CONSIDER REDISTRICTING/AMENDING WARD BOUNDARIES.

City Administrator Sean Fox stated in November, Council approved an agreement with Sedgwick County for GIS redistricting mapping services for the creation and publication of five (5) individual map plans, with electronic versions, to be used for future redistricting discussions.

Mr. Fox stated every ten years, municipalities are encouraged to redraw their City Council districts based on the latest U.S. Census data to accommodate or account for changes/influxes in district population due to people moving, new home construction and general changes in neighborhoods. He stated the redistricting process helps ensure residents receive fair and equitable representation in their local government by equalizing the number of residents in each district.

Mr. Fox stated the basic principles of redistricting are that wards should be compact, contiguous, avoid gerrymandering and above all else, be as equal as possible in population. He stated the percentage of deviation between the most and least populous wards may not exceed 10%.

Mr. Fox stated included in Council's packet are five (5) different/unique proposed maps for Council's consideration as well as a map of the current wards. He stated once one is selected, Staff will draft up an Ordinance with new legal boundaries of each ward for Council's approval at the March 28th regular meeting. He stated staff will then forward on to the County Election Office for voting precincts to be amended/modified to coincide.

Mr. Fox stated he gave Council two additional options to look at. He stated he made a printout of each one and put them at their stations.

A discussion ensued. Ultimately, Council directed staff to come back with options 2, 6, & 7 with changes made in each option.

GOVERNING BODY REPORTS

Council Member Brandi Baily stated she attended the monthly Convention & Tourism Board meeting and reported that Hartman Arena there was an event planned every weekend starting in April through October. Ms. Baily thanked the Prairie Hills homeowners' association for inviting the Council Members to their annual meeting. She stated that one concern they had was street lighting at 53rd and Hydraulic.

Council Member George Caps stated the discussion on the roundabout at 61st and Broadway brought back some unpleasant memories of an accident that occurred there thirty-two years ago.

Council Member Charles Schwanke stated he attended the Sedgwick County Association of Cities and thought it was a valuable tool for the Council.

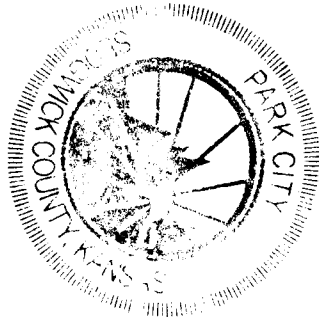
Council Member Ben Saucedo stated the SCAC meeting was good. He wished everyone a Happy St. Patrick's Day and invited everyone to his Convos over Coffee Saturday March 18, 2023 at 9:00 am.

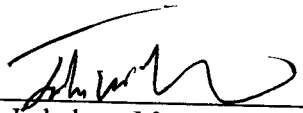
Council Member George Glover stated the LEAP program application period will end on March 31st. He stated if anyone needed assistance with their utilities, they could go to the Department of Children and Families' website to find information on how to get assistance.

ADJOURN

Council Member Ben Saucedo moved to Adjourn the meeting at 8:01 pm.

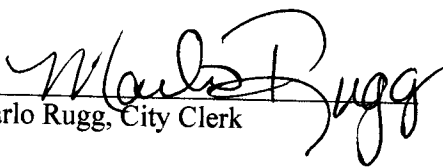
Council Member Charley Davidson seconded the motion. Motion carried 8-0.





John Lehnerr, Mayor

Attest:



Marlo Rugg, City Clerk

The foregoing minutes were considered at the March 28, 2023, meeting and approved with the following amendment None.

The vote to approve the minutes 8-0.