

Minutes
CHISHOLM CREEK UTILITY AUTHORITY

March 23, 2023

Park City Administration Building, Training Room, 1941 E 61st St N, at 4:30 PM

1) Call to Order

- a. Brandi Baily called the meeting to order at 4:30 PM.

2) Roll Call

- a. Kyle Nordick Called the roll, voting members present:
 - 1. Justin Smith, Greg Davied, John Lehnherr, Jim Benage, Justin Smith, Brandi Baily
 - 2. Others- Brian Spano, Doug Goetz, Emily Hamburg, Ray Mann, Sean Fox, Russ Hazelwood
- ii. CCUA employees in attendance
 - 1. Anthony Kientz, Sara Miller, Kaleaha Blakey, John Annen

3) Adopt Agenda

- i. Kyle Nordick Motioned to adopt the agenda as presented, Jim Benage seconds, motion is passed 6-0

4) Approve Minutes of February 23rd Meeting

- i. Kyle Nordick motioned to approve the minutes of February 23rd meeting.
- ii. Jim Benage seconded the motion, motion passes 6-0

5) Public Forum

- i. None

6) Reports

a. Commissioner Reports

- i. Brandi Baily reported an EPA Media announcement at 11:00 AM on 4/7/23. She asked for some of the CCUA board members to attend. Brandi also introduced the new CCUA employees and let everyone know that Sara's last day was the 24th.

b. Utility Manager Report

- i. Anthony Kientz reviewed information in the meeting packet and reported the following:

1. Searching for a surveying company, Sean Fox provided Kirk Millers Contact Information who quoted him \$3000.00 to \$5000.00.
 2. Consumer Conference Report in the works
 3. BAMP oxygen injection system has been offline for a month due to the pressure transducer that makes the whole system run. Deontaye replaced using a confined space entry, as a result the pressure transducer is still not working, therefore it could be the PLC, or it is clogged with grease.
 4. John With City of Bel Aire called to discuss their plans on increasing Wichita water supply in April. Planning on working more closely with them than in the past to make things more evenly distributed between the cities.
 5. Brandi Baily asks about the plastic beads that were found on site at CCUA. Tony informs her that they have not found where the beads are coming from. Jim Benage suggested it may be injection molding.
- c. Wastewater Treatment Plant Performance
- i. Four exceedances in February - three on the weekly averages and one on the monthly average all for TSS. Explanation on EDMR was that the DO sensors on SBR 1&2 were acting erratic causing over aeration, John replaced DO caps which did not help, in addition they adjusted the waste rates. Foam is an issue and can stick to the sensors.
- d. Water Treatment Plant Performance
- i. Both clarifiers are back online
 - ii. Building up lime blanket
- e. Attorney Report
- i. Brandi Baily discussed how she talked to Russ yesterday about the survey, but Russ had not yet arrived at the meeting.
- f. Treasurer Report
- i. Appropriations
 - ii. Financial Reports
 1. Kyle Nordic Relays there is nothing to report.

7) Unfinished Business

- a. Wilson and Co. to present cost analysis for proposed design changes.
 - i. These changes include.
 1. Add flow metering in the SCADA system.
 2. Headworks exterior pipe needs replacing due to holes.
 3. Burns and Mac assist in pretreatment plans.
 4. Replace the Jib crane with influent pumps.
 5. Add containment to ferric sulfate feed system.
 6. Add AC to the control room.
 7. Add stairwell to and catwalk around primary tank and secondaries with a safety ladder.
 8. Add a secondary belt filter press for lime
 - ii. Brain Spano handed out a supplemental agreement stating the additional services. If we add sludge handling the documents must go back to KDHE to be approved again if we plan to use SRF.
 - iii. The total cost estimate increased from \$12M to \$18-20M.
 - iv. Brandi Baily asks the board if they want to approve or oppose the addendum, Jim Benage suggested they table the addendum for the next meeting.
 1. John Lehner Motions to approve addendum, Kyle Nordic seconded the motion. The motion to approve the addendum presented by Wilson and Co. fails 3-3, with Brandi Baily, John Lehnerr, and Kyle Nordick voting to yes, and Jim Benage, Justin Smith, and Greg Davied voting no.
 - v. John Lehner made a motion to add addendum to the agenda at the next meeting, Jim Benage seconds the motion. Motion passes 5-1, with Brandi Baily voting no.
- b. Finalize WWTP Upgrade Design for KDHE Consent Order.
 - i. No action

8) New Business

- a. Consider PO for a spare WTP Clarifier Scraper Gearbox.
 - i. Lead times are 20-22 weeks.

- ii. Kyle Nordic Motions to approve PO for spare. Greg Davied Seconds, motion passes 6-0
- b. Discuss pretreatment duties for the Cities and CCUA.
 - i. Brand Baily discusses how we cannot effectively enforce the policy we put in place for pretreatment because of inadequate equipment.
 - ii. Tony Kientz informs everyone that we need to purchase refrigerated samplers at any lift station that pumps into CCUA force main.
- c. Consider purchasing additional cybersecurity services from ConnectWise.
 - i. Justin Smith motions to purchase Bitdefender as presented, John Lehnher seconds the motion. The motion pass 6-0

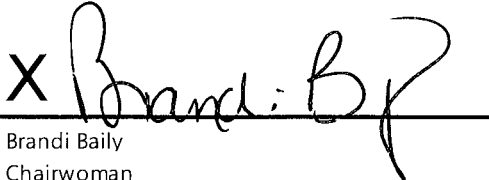
9) Executive Session (if needed)

- i. Brandi Baily Calls for an executive session that lasts 5 minutes, seconded by Justin Smith which pass 6-0. The time was 6:09 and we were back at 6:14.

10) Adjournment

- i. John Lehnher made a motion to adjourn the meeting, Jim Benage seconded the motion, motion passed 6-0
- ii. Meeting ended at 6:14PM

Minutes by Kaleaha Blakey

X 
Brandi Baily
Chairwoman