

**MINUTES OF THE GOVERNING BODY OF
THE CITY OF PARK CITY, KANSAS
COUNCIL CHAMBERS – 1941 E. 61st STREET NORTH
May 11, 2021**

ROLL CALL

The following were present: Council Members: John Lehnherr, George Glover, Melvin Kerr, George Capps, Brandi Baily, and Jim Schroeder. Council Members Ben Saucedo and Tom Jones were absent.

Also present: Mayor Ray Mann, City Clerk Marlo Rugg, City Administrator Sean Fox, Assistant City Administrator/Human Resources Manager Dana Walden, Police Chief Phil Bostian, City Attorney Doug Moshier, Finance Director Dee Anne Grunder, Public Works Director Simon Wiley, and Assistant Public Works Director Zach Day.

VISITORS

Ark Valley News
Terry Ford
Gary Whiting

MEETING CALLED TO ORDER

The meeting was called to order by Mayor Ray Mann at 7:00 pm. Gary Whiting gave the invocation and Council Member Brandi Baily led the Pledge of Allegiance.

APPROVAL OF AGENDA

Council Member George Glover moved to approve the agenda as presented.

Council Member Jim Schroeder seconded the motion. Motion carried 6-0.

AWARDS AND/OR PRESENTATIONS

Assistant City Administrator/Human Resources Manager Dana Walden read the National Police Week Proclamation. She stated May 9 – 15, 2021 will be proclaimed National Police Week.

Assistant City Administrator/Human Resources Manager Dana Walden read the National Public Works Week Proclamation. She stated May 16 – 23, 2021 will be proclaimed National Public Works Week.

Council Member John Lehnherr moved to approve the National Police Week Proclamation and the National Public Works Week Proclamation.

Council Member Brandi Baily seconded the motion. Motion carried. 6-0.

Assistant City Administrator/Human Resources Manager Dana Walden recognized Alan Owen for his service with the City for the past twenty-nine years. She commended Mr. Owen for his years of dedication to the City. Ms. Walden presented Mr. Owen with service award and thanked him for his years of service.

PUBLIC FORUM

None.

STAFF REPORTS

City Administrator Sean Fox stated the Sedgwick County Commissioners met on May 5, 2021 and approved to pay one-third of the local match for the 77th street project. He stated the support will be in the amount of \$507,000 for in kind construction inspection services as well as \$429,000 in cost reimbursement contributions. Mr. Fox thanked Commissioner Lacey Cruse for her commitment and support of Park City in the 77th St. Project. He stated the BMX track improvements are expected to start in the next week and should only take two to three days to make all the improvements. Mr. Fox stated Park City Serve Day will be May 22, 2021 from 9:00 a.m. to 1:00 p.m. He stated anyone wanting to volunteer can call 799-2799 for more information. Mr. Fox announced the Park City city-wide garage sale is June 5, 2021.

CONSENT AGENDA:

1. Minutes of April 27, 2021 Regular Meeting.
2. Appropriations 960-2021 with Addendums.
3. Approval of 4th of July Fireworks Contract for \$15,000 to be paid by Crosswinds Casino.
4. Approval of Expenditures of Transient Guest Tax as Recommended by the Convention and Tourism Board: (1) Community Relations Board, 4th of July Event, \$5,500; (2) Sponsorship of 2021 Events at the Jeeps Motorcycle Club, \$12,000; (3) National Championship Racing Association (NCRA) \$4,200; (4) Friends University Wrestling, \$15,000; (5) Park City Rangers Baseball, \$9,500.
5. Approval of Feasibility Study with SFA

Council Member Brandi Baily moved that the Consent Agenda, as Presented, be Approved.

Council Member John Lehnerr seconded the motion. Motion carried 6-0.

NEW BUSINESS**6. DISCUSS AND CONSIDER APPROVING A CAPITAL IMPROVEMENT PLAN FOR 2017-2021**

City Administrator Sean Fox stated a Capital Improvement Plan (CIP), or Capital Improvement Program, is a short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule, and identifies options for financing the plan. He stated it provides a link between the City's Comprehensive Plan and its annual budget.

He stated a CIP usually consists of two parts – a Capital Budget and a Capital Program, whereas the Capital Budget is the City's upcoming year's spending plan for capital items and the Capital Program is the plan for capital expenditures in the out years.

Mr. Fox stated Staff has been working on developing a CIP for 2021-2026, but many of the projects, the priority of those projects and anticipated costs are currently unknown. He stated Council approved a contract with Wilson & Company in March to conduct a comprehensive assessment of both our water and wastewater systems. Mr. Fox stated Staff's intentions are to wait until the completion of that assessment and to use the recommendations from that report to finalize the CIP submission. He stated once complete, it is required the CIP is presented to the Planning and Zoning Commissions for their recommendation before being brought to Council.

Mr. Fox stated prior to that final approval, the City's Bond Counsel has advised the City can adopt an Interim CIP, that contains listing of recently completed and ongoing projects, as well as those projects that are imminent; and by doing so, the financing of those projects can be incorporated into the City's bond structure without impacting the City's legal debt margin. Mr. Fox named the projects to be included in an interim CIP.

Council Member Brandi Baily moved to approve the Capital Improvement Plan for 2017-2021.

Council Member Jim Schroeder seconded the motion. Motion carried 6-0.

7. DISCUSS AND CONSIDER APPROVING A RESOLUTION AUTHORIZING AND PROVIDING FOR PAYMENT OF THE COSTS OF CERTAIN IMPROVEMENTS INCLUDED IN A MULTI-YEAR CAPITAL IMPROVEMENT PLAN

City Administrator Sean Fox stated K.S.A. 14-570, as amended by Charter Ordinance No. C39-2019, provides that the City may file with the governing body, a multi-year Capital Improvements Plan (CIP) for the development of the City, including public improvements, acquisition of necessary land, acquisition of equipment, vehicles and/or other personal property to be used.

Mr. Fox stated upon approval of the CIP, the City is authorized to issue its general obligation bonds in an amount sufficient to carry out such Plan and associated costs, and by resolution shall specify the amount and purpose of the general obligation bonds to be issued.

He stated this resolution will serve as the initial authorization for the 77th Street Intersection and 53rd Street Lift Station Projects as well as reauthorizing projects within the CIP that are either ongoing or previously completed.

Council Member Brandi Baily moved to approve Resolution #1069-2021 a resolution authorizing and providing for payment of the costs of certain improvements included in a multi-year Capital Improvement plan.

Council Member John Lehnerr seconded the motion. Motion carried 6-0.

8. DISCUSS AND CONSIDER APPROVAL OF AN AGREEMENT WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. IN SUPPORT OF THE 77th STREET PROJECT.

City Administrator Sean Fox stated the proposed agreement with Professional Engineering Consultants (PEC) for construction materials testing and construction administration services associated with the 77th and Broadway Intersection Improvements Project.

He stated the 77th Street Project is the reconstruction of E. Ford Street/W. 77th Street North from the bridge over the Wichita-Valley Center floodway to I-135 to address falling pavement, narrow road conditions, an offset intersection at Seneca Street, improving the entrances for businesses and installing a roundabout at 77th Street and Broadway.

Mr. Fox stated Sedgwick County has agreed to provide all construction inspection related services for the project and this contract will be used strictly on an as needed, hourly basis, for any construction materials testing and/or administration services not provided by the County. He stated the rates and reimbursable expenses for the agreement are for a not-to-exceed amount of \$29,500.

Council Member Jim Schroeder moved to approve and authorize the Mayor to finalize an execute and agreement with Professional Engineering Consultants for an amount not to exceed \$29,500.00, to be paid from the Capital Projects Fund.

Council Member John Lehnerr seconded the motion. Motion carried 6-0.

9. DISCUSS AND CONSIDER APPROVAL OF BID FROM DONDLINGER CONSTRUCTION FOR ROAD IMPROVEMENTS FOR THE 77TH STREET PROJECT.

City Administrator Sean Fox stated Council approved an agreement between KDOT and the cities of Valley Center and Park City for reconstruction of E. Ford Street/W. 77th Street North. He stated KDOT is contributing 70% of the construction costs and the cities are responsible for the remaining 30%, as well as 100% of the preliminary engineering, construction engineering, right-of-way, and utility adjustments.

Mr. Fox stated Council approved a three-party agreement with Sedgwick County, outlining that the County would pay one-third of the local match with in-kind construction engineering services and reimbursement. He stated the Sedgwick County Commission approved that agreement on May 5, 2021.

He stated the Project was advertised last month and a bid opening was conducted on May 6th with a total of four companies submitting bids. Dondlinger submitted the lowest combined bid of \$1,190,098.50, which was below the Engineer's estimate of \$1,532,573.50. Mr. Fox stated the base bid was for the construction of the actual roundabout intersection at 77th and Broadway. He stated the ad alternate number one was to do a mill and overlay from that intersection as far east to interstate 135. He stated the ad alternate cost is \$170,009.25. Mr. Fox stated the cost to the City for the project is \$630,000.

Council Member John Lehnerr moved to approve the bid tabulation and authorize the Mayor to finalize and execute a contract with Dondlinger Construction in the amount not to exceed \$1,190,098.50 to be paid out of the Capital Projects Fund.

Council Member Brandi Baily seconded the motion. Motion carried 6-0.

10. DISCUSS AND CONSIDER PURCHASE OF A SKID STEER LOADER

Public Works Director Simon Wiley stated Public works has struggled to utilize the currently owned 2018 Bobcat skid steer to its full capacity due to being configured with wheels instead of tracks. He stated last year, the City purchased mountable steel tracks for the wheels to maintain the dedicated drainage ditches, but the tracks failed shortly thereafter. Mr. Wiley stated Staff is proposing to trade in our existing skid steer and purchase a new skid loader with rubber tracks, allowing us to better maintain drainage structures. He stated the City will be able to purchase additional attachments in the future to increase our capabilities.

Council Member John Lehnerr asked what the life expectancy was of a skid steer like the one the Public Works Department is requesting to purchase. Mr. Wiley stated the life expectancy is ten years.

Council Member John Lehnerr moved to approve the purchase of a Cat 299D3XPS2C rubber tracked skid steer loader from Foley Equipment and trade in the Bobcat skid steer loader for \$43,741.68 to be paid out of the Special Streets and Highway Fund.

Council Member Jim Schroeder seconded the motion. Motion carried 6-0.

11. DISCUSS AND CONSIDER REPAIR TO THE 61ST STREET AND I-135 INTERSECTION TRAFFIC SIGNAL LIGHTS

Public Works Director Simon Wiley stated in September 2020 the signal light at the intersection of 61st Street and I-135 was hit by a vehicle. He stated the damage caused the signal lights to go into a fault mode where the signal changes are made by timing versus the actual traffic demand.

Mr. Wiley stated Staff is requesting the approval to purchase a video detector rack, six cameras, three processors, and installation from Gades Sales Co., Inc. for the total sum of \$17,110.00. He stated the signals will operate and change via the traffic demand versus the timing in the fault mode which will create more efficient and safer movement of traffic.

Council Member John Lehnerr moved to approve the quote from Grades Sales Co. Inc. in the amount of \$17,110.00 for the repair of the traffic signal lights at the intersection of 61st Street and I-135 to be paid out of the Special Streets and Highway Fund.

Council Member Jim Schroeder seconded the motion.

Council Member Jim Schroeder asked if this repair would alleviate the traffic that backs up on to Jacksonville Street. Mr. Wiley stated the repair would correct all the timing issues and traffic would flow more smoothly.

Motion carried 6-0.

12. DISCUSS AND CONSIDER APPROVING THE PURCHASE OF A REPLACEMENT POLICE VEHICLE AND RELATED VEHICLE EQUIPMENT

Police Chief Phil Bostian stated a 2017 Ford Explorer SUV police vehicle was damaged beyond repair in a recent accident. He stated due to the severe nature of the crash, some equipment could not be easily removed; some equipment sustained significant damage; and other equipment was vehicle-year-specific and will not fit into a new patrol vehicle.

Mr. Bostian stated EMC Insurance has agreed to pay 100% of the replacement cost for the vehicle equipment and installation. He stated EMC also agreed to pay the cost of a replacement vehicle, less depreciation on the old vehicle. The difference between the settlement received from EMC Insurance (minus the City's \$1,000 deductible) and the cost of the replacement vehicle, equipment and installation is \$13,632.55. He stated since the city has already received the settlement from EMC Insurance, the City will need to pay the full cost for the vehicle plus the related equipment, for a total of \$50,843.50. Mr. Bostian stated the City did get a quote from the Regional Economic Are Partnership purchasing program. He stated it was significantly more. He stated the City received the State of Kansas contract price from Shawnee Mission Ford. Mr. Bostian explained why the City did not obtain any other bids than the one from REAP.

Council Member Melvin Kerr asked if Mr. Bostian considered buying a truck rather than a SUV. Mr. Bostian stated the department wanted to stay with the same type of vehicle.

Council Member Melvin Kerr moved to approve \$50,843.50 for a 2021 Ford Explorer SUV from Shawnee Mission Ford, and the related equipment and installation as quoted to be paid out of the General Fund Police Department.

Council Member John Lehnerr seconded the motion. Motion carried 6-0.

Governing Body Reports

Council Member Brandi Baily stated Serve Day is May 22, 2021 starting at 9:00 a.m. She stated those who wish to volunteer can come to City Hall on Saturday and they will be assigned a project. Ms. Baily stated the Community Relations Board will celebrate the 4th of July on Sunday July 4, 2021 with a parade and all the events in the park.

Council Member George Capps stated his concern with the traffic backed up on 53rd Street and I-135. He stated Council should consider traffic lights at this intersection.

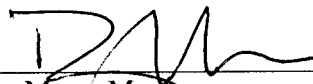
Council Member George Glover thanked the Park City Police Department and Public Works for all they do.

ADJOURN

Council Member John Lehnerr moved to Adjourn the meeting at 7:41 pm.

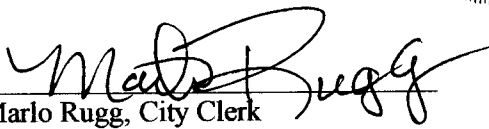
Council Member Jim Schroeder seconded the motion. Motion carried 6-0.





Ray Mann, Mayor

Attest:



Marlo Rugg, City Clerk

The foregoing minutes were considered at the May 25, 2021 meeting and approved with the following amendment None.

The vote to approve the minutes 7-0.