

Minutes
CHISHOLM CREEK UTILITY AUTHORITY
June 15th, 2023

Park City Administration Building, Training Room, 1941 E 61st St N, at 4:30 PM

1. Call to Order
 - a. Brandi Baily called the meeting to order at 4:30 PM.
2. Roll Call
 - a. Kyle Nordick called the roll, members present: Brandi Baily, Kyle Nordick, Justin Smith, Ray Mann, Emily Hamburg, and Greg Davied. Others present: Anthony Kientz, John Annen, Russ Hazelwood, Sean Fox, Ted Henry, Doug Goetz, Brain Meir, and Marie Vergara.
3. Adopt Agenda
 - a. Ray Man motions to adopt the agenda. Kyle Nordick seconds the motion, motion passes 6-0.
4. Approve Minutes of May 25th Meeting.
 - a. Ray Mann motions to approve the minutes of the May 25th meeting. Kyle Nordick seconds the motion, motion passes 6-0
5. Public Forum
 - a. None.
6. Reports
 - a. Commissioner Reports
 - i. None.
 - b. Utility Manager Report
 - i. Anthony Kientz reviews information in the meeting packet with the members of the board. He also reported the following:
 1. The survey was completed for the Evergy lot purchase.
 2. He began interviewing candidates for the Plant Operator position.
 3. CCUA received questionable lab results from Meridian.
 4. The odor complaints regarding the Bel Aire Mid-Point and solutions that are in play.
 5. Reviewed the EPA inspection report.
 - c. Wastewater Treatment Plant Performance
 - i. Anthony Kientz reviews the wastewater plant performance report in the meeting packet with the board.

- ii. He also reported that the influent characteristics are inconsistent and causing operational problems.
 - d. Water Treatment Plant Performance
 - i. Anthony Kientz reviews the water treatment plant performance report in the meeting packet with the board.
 - e. Attorney Report
 - i. Russ Hazelwood reported that Justin Smith called him for clarification on the time and place of meetings according to the CCUA Bylaws, specifically the annual en banc budget meeting between the cities.
 - f. Treasurer Report
 - i. Appropriations
 - 1. None.
 - ii. Financial Reports
 - 1. Kyle Nordick was contacted by BNY Mellon about authorizing a disbursement, so he reached out to Anthony Kientz. The matter was resolved by BNY Mellon.
- 7. Unfinished Business
 - a. Discuss June 30th response to KDHE.
 - i. Anthony Kientz and Doug Goetz discussed the difficulties of adding a new UV or SBR separate from the rest of the upgrade.
 - ii. Brandi Baily asked Anthony Kientz what his recommendation to the board is, he replied that he recommends CCUA proceed with the Wilson Design as approved by KDHE.
 - iii. Kyle Nordick motions to move forward with the Wilson & Co. plant upgrade design, including the recent change order proposed by Brain Spano with Wilson & Co. Ray Mann seconds the motion, motion fails 3-3. With Brandi Baily, Kyle Nordick, and Ray Mann voting yes, and Justin Smith, Emily Hamburg, and Greg Davied voting no.
 - iv. Ray Mann motions to authorize a request for pricing on two meters to calculate the internal flows from the Drinking Water plant to the Wastewater Plant. Justin Smith seconds the motion, motion passes 6-0.
 - v. Justin Smith motions to have the Utility Manager send a request to both member cities for a detailed plan with dates for pretreatment implementation, with a response within 7 days. Greg Davied seconds the motion, motion passes 6-0.

vi. Justin Smith motions to have the Utility manager work with our attorney to draft a letter to KDHE detailing all the enhancements to the process and operational reliability and purchase of spares, the information he receives from the request for prices on the meters, and the information received from the pretreatment letters to the cities, and to bring that draft letter to the board at a special meeting the last Thursday in June. Greg Davied seconds the motion, motion passes 5-1 with Brandi Baily, Ray Mann, Justin Smith, Greg Davied, and Emily Hamburg voting yes. Kyle Nordick votes no.

b. Consider Micro-Comm proposal for the WTP Control System.

i. Justin Smith motions to approve the Micro-Comm Proposal for the WTP Control System upgrade, in the amount of \$418,740.15. Kyle Nordick seconds the motion, motion passes 6-0.

c. Approve the 2024 CUA budget.

i. Anthony Kientz presents two budgets with the only difference being that one budget accounts for a 6th employee in 2024.

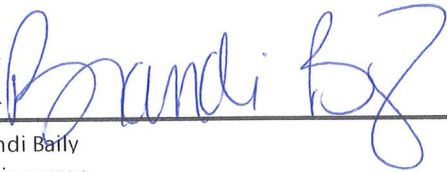
ii. Justin Smith requests an en banc budget meeting between the member cities. The meeting will be called by the Chairperson of the board.

8. Adjournment

a. Ray Mann motions to adjourn the meeting. Kyle Nordick seconds the motion, motion passes 6-0.

b. Meeting ends at 5:52PM.

Minutes by Anthony Kientz.

X 
Brandi Baily
Chairwoman