

CRB meeting 7.21.2020

Roll Call: Jennifer McQueen, Tracy Fox, Melissa Julius, Carol Copeland, Sabrina Dohogne, Cheri Busenitz

Meeting Called to Order 7:04pm

Approval of Agenda (Melissa, Tracy. Votes: 6 yes, none opposed. Motion carried)

Approval of Minutes (Melissa, Tracy. Votes: 6 yes, none opposed. Motion carried)

Public Forum : none

Staff Reports

Sabrina Dohogne

- Presented to the city council on Tuesday, July 14
- No sound during the presentation, so no one knows what our calendar was
- Nothing was opposed to our calendar in 2020; rescheduling the 40th for sometime between Nov 2020- Nov 2021.
- Flint Hills liquor, contact in Andover for beer garden
- \$10/day for a food vendor license
- Will schedule him pending for the event

Jennifer Downey

- Update on stable rental for fall festival

Jennifer McQueen

- Finance information
 - CRB is an advisory board, we do not have approval to spend money
 - We need to go to city council every time we want to spend money.
 - All agreements after that will go through a PO system
 - Any money that is earned or donated goes into general fund, then we have to request it from the city council at each event.
 - Donations
 - need to be specifically given to CRB 4th of July event (written on the memo line)
 - will the tax deductible letter be distributed from the city?
 - Donations can be written off as it given to the government entity
 - City will let us know how much we get in donations
- City council will be asked for \$2500 spending limit for the Fall Festival 2020 (after our August meeting)

New Business

- Our fall festival: we would like to plan our cutoff our Fall Festival planning by August. Tabled until August 18
- Create a calendar list for consent agenda for 2021 and get it to Marlo Rugg to be added to the agenda for city council
- T-shirt sales
 - Light grey with 4 color print: \$5.75 (child sizes, adult sizes) ask if we can order special sizes, sizes that run out
 - Order the shirts- Sabrina/Jennifer McQueen
 - Talk to Leekers- Sabrina

- Talk to SEW works- Cheri
 - Talk to Auntie Cs- Tracy
 - Social media- Jennifer McQueen
 - (Sabrina, Tracy. Vote: 6 yes, none opposed. Motion carried)
- What else could we schedule if everything gets canceled?
 - Medallion Hunt
 - Pumpkin scavenger hunt
 - Some kind of social distancing event
- Christmas Event
 - Tree lighting ceremony
 - Parade
 - Hot chocolate/hot cider
 - Potentially partner with Pride regarding yard decoration contest
- CRB suggestion- banners along “main street” (61st). Jennifer McQueen to talk city council about purchasing banners
- Joanna Diminico turned in a letter of resignation. Vote: yes-6, none opposed. Motion carried
- Who else would want to join our committee? Talk to teacher friends about joining.
- Carol- Treasurer, will be documenting our budget for 2020 and 2021.

Old Business

- Fall festival:
 - Information on stables from Jennifer (price was a little high- \$600 for 2 hours)
 - Motion to book the stables for 3 hours- from 4-7pm (Sabrina, Melissa. Votes: yes-6, none opposed. Motion carried)
 - All additional booking of activities will happen after August meeting
- Still need information on property at 61st and Hydraulic for use- talk to Steve Brown (Cheri)
- By-laws handed out and discussed
- Create a list of who will oversee which aspect of 4th of July festivities, we will discuss it at the next meeting
- Need to get on C&T board schedule for a \$5,000 donation
- 2022 budget: need to track our 2021 budget, and then give total numbers for the city council so that our donations don't affect our overall budget.
- Next meeting in August: Agenda:-staff reports, vote on fall festival, then travel to storage building to see what resources are available

Meeting Adjourned at 8:05pm (Sabrina, Tracy. Yes-6 none opposed. Motion carried)