

## AGENDA/MINUTES

### CHISHOLM CREEK UTILITY AUTHORITY

July 28, 2022

Bel Aire City Hall, 7651 E. Central Park Ave. at 4:30PM

1. Call to Order
  - a. Brandi Baily called the meeting to order at 4:33 PM.
2. Roll Call
  - a. Kyle Nordick called the roll: Members present were Brandi Baily, Justin Smith, Jim Benage, Jack Whitson, Ken Lee, and Kyle Nordick. Also present: Jacob Coy, Utility Manager, Michelle, attorney, and Anthony Kientz, CCUA employee.
3. Adopt Agenda
  - a. Justin Smith made a motion to adopt the agenda, seconded by Brandi Baily. Motion passed 6-0
4. Approve Minutes of June 23, 2022 Meeting
  - a. Jim Benage made a motion to approve the June 23, 2022 minutes, seconded by Kyle Nordick. Motion passed 6-0.
5. Public Forum
  - a. None
6. Reports
  - a. Commissioner Reports
    - i. None
  - b. Utility Manager Reports
    - i. Jacob Coy: Reviewed information in agenda packet with committee.
  - c. Attorney Reports
    - i. None.
  - d. Treasurer Reports
    - i. Appropriations
    - ii. Financial Reports
      1. None
7. Unfinished Business
  - a. None
8. New Business
  - a. None
9. Executive Session
  - a. Executive Session #1: Action: Request to invite in CCUA attorney and council members to discuss non-elected personnel issues. The meeting will be for a period of 20 minutes, and the open meeting will resume at 5:00 PM.
    - i. Brandi Baily stated at 5:01 PM that they were back from the executive session and would like to ask for an additional 15 minutes for the session. Justin Smith moved to accept the additional 15 minutes for the session, seconded by Jim Benage. Motion passed 6-0. Re-entered the executive session at 5:02 PM.
      1. Brandi Baily stated at 5:16 PM that they were back from the executive session, where no binding action was taken.

2. Justin Smith would like to make a motion to accept the resignation of Jacob Coy, seconded by Jim Benage. Motion passed, 5-1.
3. Jim Benage would like to make a motion to promote Anthony Kientz to interim-manager of CCUA operations for a trial period which offers Anthony Kientz an opportunity to this is a position he can perform well. Mr. Kientz' pay during this period will be \$25.81 per hour. The board's intention will be to begin a search for a permanent position and Mr. Kientz and Mrs. Miller are welcome to apply for that position as well as to make a wage increase for Mrs. Miller of \$2.77 per hour so they will work as a team for the CCUA operations. Jack Whitson seconded the motion. Motion passed 6-0.
4. Brandi Baily made a motion that Park City will head the search for the new interim and will post the position and schedule interviews. The interview team will consist of the mayors of both cities and Brandy Baily as chairman of the CCUA board. Also, there will be an exit interview with Jacob Coy, time TBD. Justin Smith seconded the motion. Motion passed 6-0.

10. Adjournment

- a. Jack Whitson made a motion to approve adjournment, seconded by Justin Smith. Motion passed 6-0. Meeting ended at 5:21 PM.

Brandi M. Baily 8.25.22