

Minutes
CHISHOLM CREEK UTILITY AUTHORITY
August 24th, 2023

Park City Administration Building, Training Room, 1941 E 61st St N, at 4:30 PM

1. Call to Order
 - a. Brandi Baily calls the meeting to order at 4:30 pm.
2. Roll Call
 - a. Kyle Nordick calls roll, members present are Brandi Baily, Kyle Nordick, Jim Benage, Justin Smith, Greg Davied, Ray Mann. Others present are Anthony Kientz and John Annen with CCUA, Sean Fox with Park City, and Russ Hazelwood representing CCUA.
3. Adopt Agenda
 - a. Kyle Nordick motions to adopt the agenda. Ray Mann seconds the motion, motion passed 6-0.
4. Approve Minutes of July 27th Meeting.
 - a. Ray Mann motions to approve the minutes of the July 27th meeting. Kyle Nordick seconds the motion, motion passed 6-0.
5. Public Forum
 - a. None.
6. Reports
 - a. Commissioner Reports
 - i. Jim Benage reports that Bel Aire has installed an odor control mechanism at the 53rd St. Lift Station.
 - ii. Justin Smith reports that Bel Aire has received drafts of their upcoming Master Plan.
 - iii. Kyle Nordick reports that he will be resigning from the CCUA board, effective September 27th.
 - b. Utility Manager Report
 - i. Anthony Kientz reviews information in the meeting packet with the Board.
 - ii. Discussed possible solutions for the hole in the influent pipe at the water line in the headworks.
 - iii. Reported the repairs needed for the Jib Crane on SBR 3.
 - iv. Reported that we received the Draft Annual Report from Gilmore Bell.
 - c. Wastewater Treatment Plant Performance
 - i. Anthony Kientz reviewed the wastewater treatment plant performance report with the Board.

- d. Water Treatment Plant Performance
 - i. Anthony Kientz reviewed the water treatment plant performance report with the Board.
 - e. Attorney Report
 - i. None.
 - f. Treasurer Report
 - i. Appropriations
 - 1. None.
 - ii. Financial Reports
 - 1. None.
7. Unfinished Business
- a. Discuss Consent Order progress.
 - i. No Action taken.
 - b. Review Bids for WTP Painting.
 - i. Anthony Kientz opens the proposals and reads them to the board.
 - 1. Joe Tucker
 - a. Proposal #1 - \$153,650
 - b. Proposal #2 - \$176,280
 - c. Proposal #3 - \$197,360
 - 2. PK Solutions
 - a. Proposal #1 - \$91,050
 - ii. The board accepts the proposals and asks Anthony Kientz to bring a recommendation to the next regular meeting.
 - c. Review Layne Christensen price update for well maintenance.
 - i. Justin Smith motions to proceed with an RFP for Well Maintenance starting in 2023. Jim Benage seconds the motion, motion passes 6-0.
8. Adjournment
- a. Ray Mann motions to adjourn. Kyle Nordick seconds the motion, motion passes 6-0.
 - b. The meeting is adjourned at 4:54 pm.

X

Brandi Baily
Chairwoman