

**MINUTES OF THE GOVERNING BODY OF
THE CITY OF PARK CITY, KANSAS
COUNCIL CHAMBERS – 1941 E. 61st STREET NORTH
September 14, 2021**

ROLL CALL

The following were present: Council Members: John Lehnherr, George Glover, Ben Saucedo, Melvin Kerr, Tom Jones and, Jim Schroeder. Council Members George Capps, and Brandi Baily were absent.

Also present: Mayor Ray Mann, City Clerk Marlo Rugg, City Administrator Sean Fox, Assistant City Administrator/Human Resources Manager Dana Walden, Chief of Police Phil Bostian, City Attorney Doug Moshier, Public Works Director Simon Wiley, and Finance Director Dee Anne Grunder.

VISITORS

Ark Valley News
Terry Ford

MEETING CALLED TO ORDER

The meeting was called to order by Mayor Ray Mann at 7:00 pm. Pastor John Whitmore gave the invocation and Council Member Jim Schroeder led the Pledge of Allegiance.

APPROVAL OF AGENDA

Council Member George Glover moved to approve the agenda as presented.

Council Member Jim Schroeder seconded the motion. Motion carried 6-0.

AWARDS AND/OR PRESENTATIONS

Assistant City Administrator/Human Resources Manager Dana Walden introduced new employees Rich Shaffer, Street Supervisor, Levi Eddie, Water/Wastewater Tech, Kevin King, Water/Wastewater Tech and Scott Powell, Park Tech II. Ms. Walden stated she was excited to have staff added to the Public Works Department.

Council Member Ben Saucedo asked what positions are still open. Ms. Walden stated the City currently have a Building official, Maintenance Tech, Street Tech, and Front Desk Cashier positions open.

PUBLIC FORUM

None.

STAFF REPORTS

City Administrator Sean Fox stated September 18, 2021 is the City's 40th Anniversary Celebration with an 80's themed block party. He stated the annual fall City wide garage sale will be held on September 25,

2021. Mr. Fox stated October 2, 2021 is the City's brush and limb day at Hap McLean Park from 8:00 am to 1:00 pm. He stated the City shred day will be October 16, 2021 from 9:00 am to 12:00 pm. Mr. Fox stated the Senior Center has a slow leak in the wall between the men's and women's restroom. He stated public works staff have made the repairs and it will be a few weeks before the restrooms are back open to the public.

CONSENT AGENDA

1. Minutes of the August 24, 2021 Regular Meeting
2. Appropriations 968-2021 with Addendums
3. Approve change order #3 from Mies Construction for infrastructure improvements for Ironstone Village, Phase I Addition in the amount of \$10,580.
4. Approve change order from Dondlinger Construction in the amount of \$13,068.88
5. Approve Expenditures of Transient Guest Tax as Recommended by the Convention and Tourism Board : (1) Park City BMX expenditure for \$2,667.60; (2) Sponsorship of Wichita Wings, \$30,000; (3) Sponsorship of Wichita Toy Run, \$2,888.
6. Approve invoice from Virtru in the amount of \$2,388. For email encryption software.
7. Approve 5310 Subaward Agreement with Wichita Transit for senior center van

Council Member John Lehnerr moved to approve the Consent Agenda as presented.

Council Member Melvin Kerr seconded the motion. Motion carried 6-0.

NEW BUSINESS

8. DISCUSS AND CONSIDER A RESOLUTION FOR THE SALE AND CONVEYANCE OF CERTAIN PROPERTY TO C & I, LLC

City Attorney Doug Moshier stated this resolution is the final process in transferring the title back to the owner of property in which an industrial revenue bond issued on. He stated the resolution will complete the process for the title transfer.

Council Member John Lehnerr moved to approve Resolution #1092-2021 a resolution of the Governing Body of the City of Park City, Kansas authorizing the sale and conveyance of certain property to C & I, LLC.

Council Member Jim Schroeder seconded the motion. Motion carried 6-0.

9. DISCUSS AND CONSIDER APPROVAL OF THE CITY OF PARK CITY'S TITLE VI PROGRAM

Senior Center Director Madison Shriner stated on January 12th council approved the application for 5310 funding to purchase a new senior center van and on February 22, 2021 the City was notified

that it had been awarded funding. She stated as a grantee of federal financial assistance through the Section 5310 Program the City of Park City is required by the FTA to establish a Title VI program. Ms. Shriner stated the program is set in place to ensure that no person shall, on the grounds of race, color, or national origin, be excluded from participating in, or be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance.

Council Member Tom Jones moved to approve the Title VI Program and authorize the Mayor to sign the document.

Council Member Ben Saucedo seconded the motion. Motion carried 6-0.

10. CONSIDER ORDINANCE AMENDING SECTION 14-202 OF THE MUNICIPAL CODE RELATING TO SPEED LIMITS ON BROADWAY

City Attorney Doug Moshier stated with the construction of a roundabout at the intersection of 77th Street North and Broadway and the anticipated increase in traffic generally and large truck traffic more specifically, some adjustment to the existing speed limits in that area are appropriate.

Mr. Moshier stated the proposed amendment lowers the existing 55 mph speed limit on Broadway coming from the north city limits to 45 mph about 1/4 mile north of the 77th Street intersection. He stated coming out of the roundabout at 77th Street North and Broadway to the south city limits the speed limit will be 40 mph.

A discussion ensued.

Council Member John Lehnherr moved to approve Ordinance #1130-2021 an ordinance amending Section 14-202 of the Municipal Code of the City of Park City, Kansas, establishing maximum speed limits on streets with the City and repealing the original of said Section 14-202 with the following amendments: in paragraph 3 & 4 subsection (a) where it reads 77th Street, substitute to 85th Street. Change the 1320 ft directives to 2640 ft in paragraph three and in paragraph four. The “Reduced Speed Ahead” sign shall be placed thirty-one hundred and fifteen feet north of the intersection of Broadway and 85th Street North.

Council Member Jim Schroeder seconded the motion.

Roll Call

Council Member John Lehnherr	Yes	Council Member Tom Jones	Yes
Council Member George Glover	Yes	Council Member George Capps	Absent
Council Member Ben Saucedo	Yes	Council Member Brandi Baily	Absent
Council Member Melvin Kerr	Yes	Council Member Jim Schroeder	Yes

11. CONSIDER AMENDMENT TO SECTION 14-205 OF THE MUNICIPAL CODE PROHIBITING PARKING OF RECREATIONAL VEHICLES ON CITY STREETS

City Attorney Doug Moshier stated in connection with the many discussions the Council has had related to the storage of Recreational Vehicles, it has been suggested that there be a generalized restriction against the parking or Recreational Vehicles on City streets.

Mr. Moshier stated in the discussions there were concerns about areas of the City where it was impossible or very difficult to accomplish loading and unloading of such vehicles on private property. He stated it was

suggested that a limited exception to the general no parking restriction be created to allow parking on the street for limited periods of time to accomplish such loading and unloading. Mr. Moshier stated there is an exception for mechanical breakdown that would allow repairs to be made or attempted for a limited period of time.

A discussion ensued. Police Chief Phil Bostian suggested removing the terms standing and stopped in the ordinance. Council Member Ben Saucedo requested that the emergency repair time be changed to twenty-four hours and the time frame for actively loading and unloading be changed to forty-eight hours.

Council Member Ben Saucedo moved to approve Ordinance #1131-2021 an ordinance amending Section 14-205 of the Municipal Code of the City of Park City, Kansas, designating streets and sections of streets where vehicular parking is prohibited and repealing the original of said Section 14-205 with the following amendments: change the time frame in which a recreational vehicle can be broken down and parked in the street from twelve hours to twenty-four hours; change time frame a recreational vehicle can be parked in the street for actively loading and unloading from twenty-four hours to forty-eight hours; and striking standing and stopped from subsection 10 (d) (1).

Council Member George Glover seconded the motion.

Roll Call

Council Member John Lehnerr	Yes	Council Member Tom Jones	Yes
Council Member George Glover	Yes	Council Member George Capps	Absent
Council Member Ben Saucedo	Yes	Council Member Brandi Baily	Absent
Council Member Melvin Kerr	Yes	Council Member Jim Schroeder	Yes

12. CONSIDER ORDINANCE AMENDING ORD. NO. 1126-2021 PERTAINING TO ZONING REGULATIONS RELATED TO ACCESSORY USES

City Attorney Doug Moshier stated the Council adopted Ordinance No. 1126-2021 which amended provisions of Article 6, Section 100 of the City's Zoning Regulations related to the storage or Recreational Vehicles. He stated recent questions about locating Recreational Vehicles have highlighted some elements of uncertainty as to whether this ordinance, as drafted and adopted, accurately reflects what the Council intended based on the discussions and comments in the meetings where this matter was discussed over the past several months.

Mr. Moshier stated the suggested changes that were highlighted in red text clarify what is believed to be a more accurate reflection of what the Council intended with respect to use of the Temporary Occupancy Permit and the problems some residents face in loading and unloading their Recreational Vehicles in anticipation of outfitting them for trips and in clearing them out and cleaning them out after a trip. He stated these changes would make it clear that a Recreational Vehicle could be located in a driveway and in front of the front yard setback for a limited period of time in order to facilitate loading and unloading. Mr. Moshier stated temporary occupancy of a Recreational Vehicle under a Temporary Occupancy Permit would also allow the vehicle to be located in a driveway in front of the front yard setback during the time the Permit is valid. He stated the changes also make it clear that this exception does not allow locating a vehicle within the City's right-of-way.

Council Member Ben Saucedo moved to approve Ordinance #1132-2021 an ordinance amending Ordinance No. 1126-2021 pertaining to the Zoning Regulations of the City of Park City, Kansas, and permitted accessory uses; and repealing the original of said Ordinance 1126-2021 with the following amendment: subsection C 4 should include forty-eight hours.

Council Member George Glover seconded the motion.

Roll Call

Council Member John Lehnherr	Yes	Council Member Tom Jones	Yes
Council Member George Glover	Yes	Council Member George Capps	Absent
Council Member Ben Saucedo	Yes	Council Member Brandi Baily	Absent
Council Member Melvin Kerr	Yes	Council Member Jim Schroeder	Yes

13. DISCUSS AND CONSIDER APPROVING A CONTRACT WITH MCCULLOUGH EXCAVATION FOR CONSTRUCTION OF THE 53RD STREET LIFT STATION

City Administrator Sean Fox stated in February, Council approved a contract with Wilson and Company to design, bid and build the lift station. Mr. Fox stated included in Councils' packets was a contract with McCullough Excavation for the construction phase of the project. He stated although the contract amount is higher than anticipated and previous conveyed, it falls within the Engineer's estimate and project authorization. Mr. Fox stated the location of the new lift station allows for future growth and eastward expansion of the City as it will be capable of serving the entire square mile of Section 15, Township 26 South, Range One East.

Council Member Jim Schroeder moved to approve and authorize the Mayor to execute a contract with McCullough Excavation in the amount of \$722,706.00 to be paid out of the Capital Project Fund.

Council Member Ben Saucedo seconded the motion. Motion carried 6-0.

14. DISCUSS AND CONSIDER THE REPLACEMENT OF LOADER BUCKET ASSEMBLY

Public Works Director Simon Wiley stated on July 20, 2021 the John Deere 544K loader was involved in an accident with a semi-truck on 69th Street while performing road maintenance. He stated the bucket was warped and damaged in the accident and will require replacement. Mr. Wiley stated Staff is requesting the approval to purchase the replacement bucket from Murphy Tractor & Equipment Co., Inc. for a total not to exceed \$29,294.00. He stated the City will be reimbursed for the total amount of this purchase minus the \$500 deductible through insurance.

Council Member John Lehnherr moved to approve the purchase of a replacement bucket from Murphy Tractor in the amount of \$29,294.00 to be paid out of the Special Streets and Highway Fund.

Council Member Melvin Kerr seconded the motion. Motion carried 6-0.

15. DISCUSS AND CONSIDER THE 2021 PEDESTRIAN AND CONNECTIVITY PLAN OPTIONS

Public Works Director Simon Wiley stated in March 2019, Council adopted the Pedestrian Connectivity Plan; a phased approach to connect existing sidewalks and add hike and bike trails when future development occurs. He stated in 2020, Public Works completed improvements along Independence and Beaumont as well as added a 6' trail through Jardine Park.

Mr. Wiley stated Staff recommends the following options for 2021:

Option 1: Northeast corner of North Grove Street and East Fairchild. This sidewalk option has about 300 linear feet of 6-foot-wide and one ADA ramp that will line up with the sidewalk to the south of East Fairchild. Estimated cost is \$12,600.

Option 2: Northeast existing sidewalk of 1941 East 61st Street (Administration Building) to the northeast property line at 1701 East 61st Street (lot east of 61st and Hydraulic). This sidewalk proposal is for 850 linear feet of 6-foot-wide sidewalk. Estimated cost is \$35,700.

Option 3: East side of North Hydraulic Avenue from East 61st Street to East Prairie Hill Street. This sidewalk option has about 2000 linear feet of 6-foot-wide sidewalk and five ADA ramps at the East Beaumont Street, East Cedar Tree Street, and East Prairie Hill Street crossings. Estimated cost is \$84,000.

Mr. Wiley stated staff recommends Council allow public works staff to complete Option #1 with an estimated cost of \$7,200 and delay the start of Option #2 that will also be completed by the public works staff. He stated Option #3 would be considered in 2022 and have the work contracted out.

Council Member John Lehnherr moved to approve Option #1 and #2 as presented with the public works staff completing the work.

Council Member Tom Jones seconded the motion. Motion carried 6-0.

GOVERNING BODY REPORTS

Council Member Tom Jones congratulated staff and the Senior Center for the money awarded to them for a new van.

Council Member Melvin Kerr commended the Public Works staff on the nice work they are doing with the street sweeper.

Council Member Ben Saucedo announce it was National Truck Drivers week. Mr. Saucedo thanked all the truck drivers for their service. He stated Google did an update and a lot of the City's water bills sent out via email were sent to junk mail. Mr. Fox stated the City's IT Manager resolved the issue today. Mr. Saucedo announced he would be having his Convos over Coffee on Saturday September 18, 2021 at 9:00 am at the Donut Shop.

Council Member George Glover welcomed all the new City employees. Mr. Glover encouraged everyone to come out and celebrate the 40th Anniversary. Mr. Glover stated Calvary Temple Church will be having a family day on September 25, 2021 from 4:00 pm to 8:00 pm.

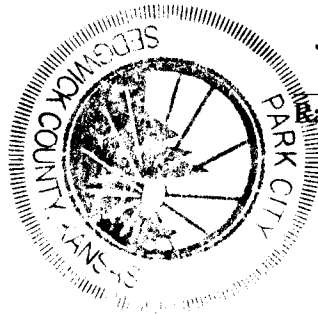
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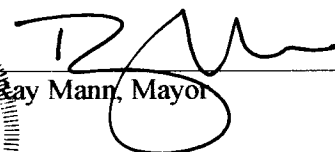
Council Member John Lehnherr moved to Adjourn the meeting at 8:09 pm.

Council Member Ben Saucedo seconded the motion. Motion carried 6-0.

Attest:


Marlo Rugg, City Clerk




Ray Mann, Mayor

The foregoing minutes were considered at the September 28, 2021 meeting and approved with the following amendment None.

The vote to approve the minutes 8-0.
