

**MINUTES OF THE GOVERNING BODY OF
THE CITY OF PARK CITY, KANSAS
COUNCIL CHAMBERS – 1941 E. 61st STREET NORTH
September 27, 2022**

ROLL CALL

The following were present: Council Members: George Glover, Ben Saucedo, Kyle Nordick, Tom Jones, Brandi Baily, George Capps, and Jim Schroeder.

Also present: Mayor John Lehnerr, City Clerk Marlo Rugg, City Administrator Sean Fox, Assistant City Administrator/Human Resources Manager Dana Walden, Chief of Police Phil Bostian, Finance Director Dee Anne Grunder, and City Attorney Doug Moshier,

VISITORS

Ark Valley News
Randal Allen
Jeff Stone
Terry Ford
Harold Bowser
Dennis Patterson

MEETING CALLED TO ORDER

The meeting was called to order by Mayor John Lehnerr at 7:00 pm. Council Member George Glover gave the invocation and Council Member Kyle Nordic led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor John Lehnerr requested agenda item # 6A be added to discuss and consider Amanda Hopkins appointment to the Convention and Tourism Board. Mr. Lehnerr requested item #12 be added an executive session for consultation with the city attorney on matters privileged under the attorney-client relationship.

Council Member Brandi Baily moved to add item 6A to discuss and consider the appointment of Amanda Hopkins to the Convention and Tourism Board, add item #12 an executive session, and approve the rest of the agenda as presented.

Council Member Jim Schroeder seconded the motion. Motion carried 7-0.

AWARDS AND/OR PRESENTATIONS

None.

PUBLIC FORUM

Randall Allen with the Highridge HOA requested Council investigate the speed limit set on 69th Street between Hydraulic and Hillside. He stated it had been posted at thirty-five miles per hour and it is now posted at twenty-five miles per hour.

Jeff Stone addressed Council on a new basketball court, sidewalk, and bridge the Highridge HOA will install in the near future. Mr. Stone asked if the City needed to authorize any permits or development plans. City Administrator Sean Fox stated staff would like for the City Engineer to look at the plans.

Harold Bowser requested Council reconsider fixing the drainage problem in the area in which he lives. Mr. Bowser disagreed with Staff that the problem is the homeowner's responsibility to fix.

A discussion ensued.

STAFF REPORTS

City Administrator Sean Fox gave an update on Air Cap Drive. Mr. Fox gave an update on City employment opportunities and newly hired staff. He stated the Park City survey closed and Council should receive a report on the survey towards the end of October.

Mr. Fox stated the blood drive at the Senior Center was well attended. He gave a schedule of events for October.

October 1st – Brush & Limb Day

October 15th – Shred Day

October 15th – Hazardous Waste

October 21st – Trunk or Treat

October 22nd – Fall Fest

Interim Public Works Director Deck Shaver gave a report on some emergency lift station repairs. Mr. Shaver stated the main lift station's two pumps have failed. He stated currently staff is using a diesel driven pump to divert the wastewater. Mr. Shaver stated the wastewater diversion is contained and the City's pump repairs are underway.

A discussion ensued.

CONSENT AGENDA

- 1. Minutes of the September 13, 2022 Regular Meeting.**
 - 2. Appropriations 993-2022 with Addendums.**
 - 3. August Financials**
 - 4. Approve contract for hazardous waste disposal with Sedgwick County.**
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5. Approve reappointment of Kyle Lang to the Stormwater Management Advisory Board.

Council Member Ben Saucedo moved to approve the Consent Agenda as presented.

Council Member Jim Schroeder seconded the motion. Motion carried 7-0.

NEW BUSINESS

6. DISCUSS AND CONSIDER APPOINTMENTS TO THE COMMUNITY RELATIONS BOARD.

Mayor John Lehnerr stated there are four people who have applied to be on the Community Relations Board. He stated Ms. Robles' appointment expires January 31, 2023. He stated Austin Metcalf, Shaylene Metcalf, and Amanda Hopkins's terms will expire January 31, 2024

Council Member Ben Saucedo moved to approve the appointment of McKenzie Robles with a term expiring January 31, 2023 and appointments of Austin and Shaylene Metcalf and Amanda Hopkins with a term expiring January 31, 2024 as a members of the Community Relations Board .

Council Member Kyle Nordick seconded the motion. Motion carried 7-0.

6A.DISCUSS AND CONSIDER THE APPOINTMENT OF AMANDA HOPKINS TO THE CONVENTION AND TOURISM BOARD.

Council Member Ben Saucedo moved to approve the appointment of Amanda Hopkins as a member of the Convention & Tourism Board with a term expiring January 1, 2024.

Council Member Jim Schroeder seconded the motion. Motion carried 7-0.

7. DISCUSS AND CONSIDER APPOINTMENT TO THE STORMWATER MANAGEMENT ADVISORY BOARD.

Council Member Brandi Baily moved to approve the appointment of Dennis Patterson as a member of the Stormwater Management Advisory Board with a term expiring August 31, 2024.

Council Member Kyle Nordick seconded the motion. Motion carried 7-0.

8. DISCUSS AND CONSIDER PURCHASING TWO VARIABLE FREQUENCY DRIVES

Interim Public Works Director Deck Shaver stated in April, Council approved Wilson and Company to design, bid and provide construction related services for necessary upgrades to the electrical and pumping control systems for the lift station. He stated Staff reported that last summer the building where the variable frequency drives (VFD) were housed could not adequately control the temperature nor the humidity, routinely overheating anytime outside temperature exceeded 95-100 degrees (F). Mr. Shaver stated their design work is 90% complete, and in order to expedite the planned construction, they recommend we proceed with advance purchase of the VFDs, a critical component of the work which has a lead time of approximately 20 weeks.

Mr. Shaver stated Staff requested Wilson and Company to obtain quotes for the VFD's. He stated Wilson and Company received two quotes by Shelley Electric and Border States Electric Supply of Wichita.

Council Member Ben Saucedo moved to approve the purchase of two NEMA 12 VFDs from Shelley Electric in the amount of \$118,875.00 to be paid out of the Utility Fund Sewer Department.

Council Member Tom Jones seconded the motion. Motion carried 7-0.

9. DISCUSS AND CONSIDER A SUPPLEMENTAL AGREEMENT WITH PROFESSIONAL ENGINEERING CONSULTANTS (PEC) FOR DESIGN AND INSPECTION OF TRAFFIC SIGNALS AT 53RD AND I-135.

City Administrator Sean Fox stated in January, Council approved a contract with Professional Engineering Consultants (PEC) for the engineering, design and construction inspection of the signal located at 53rd and Air Cap. He stated the recently completed KDOT Corridor Analysis Report indicated there was sufficient data to warrant traffic signalization. Mr. Fox stated Staff requested KDOT collect additional data to determine if signalization was warranted at both highway of the I-135 entrances/exits at 53rd.

Mr. Fox stated in August, KDOT reported the additional traffic data showed signalization at both entrance/exits ramps is warranted and that they are not opposed to the City pursuing temporary signalization prior to the construction of the Divergent Diamond Intersection (DDI).

Council Member Tom Jones moved to approve and authorize the Mayor to sign a supplemental agreement with Professional Engineering in the amount of \$42,000 to be paid out of the Capital Projects Fund.

Council Member Kyle Nordick seconded the motion. Motion carried 7-0.

10. AUTHORIZE STAFF TO ISSUE REQUEST FOR PROPOSALS FOR STAFFING AND ORGANIZATIONAL STUDY OF THE POLICE DEPARTMENT

Police Chief Phil Bostian stated over the last few years, Park City has experienced substantial growth. He stated a variety of new businesses have relocated to our city, some of which are quite large. Mr. Bostian stated more housing has been built, and additional housing construction is planned for the near

future. He stated the population of the city and crime rate has increased. Mr. Bostian stated for the first time in over 9 years, the police department has been fully staffed for the last several months. He stated the total number of authorized positions in the police department is one position less than it was 10 years ago.

Mr. Bostian stated he believes now is an appropriate time for the city to authorize a staffing and organizational study of the police department. He stated Staff wants to ensure that our police department is appropriately staffed. He stated the City must take into consideration the unique features of Park City: our population; the crime rate; the projected growth of the city; the number of calls for service; the load placed on our patrol and investigations staff; the safety of our officers and the community; and other factors that determine the need for police services in our community.

Mr. Bostian stated it would be wise to obtain an outside perspective from a professional firm that has specialized knowledge of law enforcement, including the current best-practices in the field of policing. He stated the City needs to be sure that our current resources and personnel are appropriately utilized in a manner that maximizes our efficiency. Mr. Bostian stated communities across the country, including in our immediate area, are facing an ongoing struggle to hire and retain law enforcement officers. He stated the City needs a road map for the next 5 to 7 years that gives us a plan for staffing the police department both now and in the future.

Mr. Bostian stated Staff is asking the city council to authorize staff to publish a request for proposal (RFP), in order to solicit proposals for a staffing and organizational study of the police department. He stated once these proposals have been received, there will be a process to select the proposals that meet our criteria and the needs of our city. Mr. Bostian stated when the submissions have been reviewed, staff will bring a final proposal, including costs, forward to the governing body for your consideration.

Council Member Ben Saucedo moved to authorize staff to publish a request for proposal (RFP), to solicit proposals for a staffing and organizational study of the police department.

Council Member George Glover seconded the motion. Motion carried 7-0.

11. DISCUSS AND CONSIDER RESCHEDULING NOVEMBER 8, 2022 REGULAR MEETING.

Mayor John Lehnerr stated the November 8, 2022 regular meeting falls on Election Day. He stated it is recommended that Council reschedule the meeting for another day. Mr. Lehnerr stated the November 22, 2022 regular meeting is during Thanksgiving week and Council should consider rescheduling or cancelling that meeting.

Council Member Tom Jones moved to move the November 8th meeting to November 15th and to cancel the November 22, 2022 regular meeting.

Council Member Jim Schroeder seconded the motion. Motion carried 7-0.

12. EXECUTIVE SESSION FOR CONSULTATION WITH THE CITY ATTORNEY ON MATTERS PRIVILEGED UNDER THE ATTORNEY-CLIENT RELATIONSHIP

Council Member Ben Saucedo moved to go into executive session for 20 minutes at 7:48 pm for consultation with the City Attorney on matters privileged under the attorney-client relationship and related to the City's contractual relationship with its partner City and the CCUA with the City Administrator, Assistant City Administrator, and City Attorney.

Council Member Jim Schroeder seconded the motion. Motion carried 7-0.

Council Member Charley Davidson arrived at 8:10 pm.

Mayor John Lehnherr reconvened the meeting at 8:12 pm. No action was taken.

GOVERNING BODY REPORTS

Council Member Brandi Baily stated the CCUA hired a new utility manager.

Council Member Kyle Nordick thanked Public Works for their work on crack sealing the streets.

Council Member Ben Saucedo stated Park City Pride had their food pantry the past weekend. He stated eleven families were served through the food pantry.

Council Member George Glover stated he is encouraged by the citizens who have stepped up to be a part of the Community Relations Board. He encouraged others to invest in their community and be a member of the Community Relations Board.

Council Member Charley Davidson stated Park City is a great City and encouraged everyone to follow the City on Facebook up to date events and activities.

Mayor John Lehnherr stated the Community Relations Board has six members and the board is a ten-member board. He encouraged Council Members to recruit others so that the board can be filled. He stated the Fall Festival and Christmas Tree Lighting events are coming up. Mr. Lehnherr asked for an update on the Enterprise lease agenda item. Mr. Fox stated that topic will be on the next agenda.

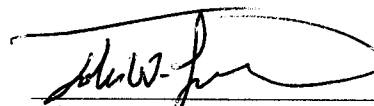
Council Member Ben Saucedo asked for an update on the Fairchild property. Mr. Fox stated he would get with the Building Official and get back to Council.

ADJOURN

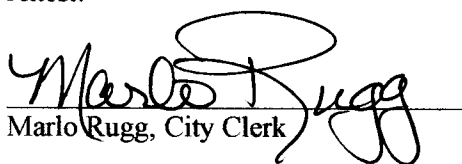
Council Member Ben Saucedo moved to Adjourn the meeting at 8:20 pm.

Council Member Charley Davidson seconded the motion. Motion carried 8-0.




John Lehnherr, Mayor

Attest:


Marlo Rugg, City Clerk

The foregoing minutes were considered at the October 11, 2022 meeting and approved with the following amendment None.

The vote to approve the minutes 8-0.