



City of PARK CITY VOLUNTEER APPLICATION CITIZEN BOARDS & COMMITTEES

Planning Commission & Board of Zoning Appeals

Community Relations Board

Convention and Tourism Committee

Park City Public Library Board

Park & Recreation and Tree Board Advisory Board

Board of Examiner & Appeals

Stormwater Management Advisory Board

Historian Board



Please check all boards on which you are interested in serving.

Planning Commission/Board of Zoning Appeals

The Planning Commission / Board of Zoning Appeals is a seven-member board appointed by the Mayor and approved by the City Council. The Planning Commission develops:

- Subdivision Regulations
- Zoning Regulations
- The Comprehensive Development Plan for the City

The Planning Commission hears all zoning requests and plats within the City limits.

The Board of Zoning Appeals handles appeals on all zoning cases, hears conditional use permits, hears variance requests in zoning districts, and reviews all vacations of street and easements.

The Board meets on the third Monday of every month at 7:00 p.m., occasional Special Meetings are necessary.

Community Relations Board

The Community Relations Board is a seven-member board appointed by the Mayor and approved by the City Council. The Board is responsible for the planning and development of the City's public activities and events as well as coordinating with local area civic and non-profit organizations on other activities and events that promote Park City.

The Committee meets on the third Tuesday of every month at 7:00 p.m., occasional Special Meetings are necessary.

Convention and Tourism Committee

The Convention and Tourism Committee is a ten-member advisory committee appointed by the Mayor and approved by the City Council. The Committee makes recommendations to the City Council on the use of the transient guest tax collected by the City. The Committee oversees the production of the City brochure, and general promotions of Park City.

The Committee meets every two months, usually on the first Tuesday of the month beginning in January.

City Public Library Board

The Park City Public Library Board is independent from the city. The members of this board are appointed by the city and approved by the city council. The eight-member board includes the Mayor as an ex officio member. Two of the 4-year positions expire each year.

The Board meets once a month on the second Thursday.

The Library board is a legal entity charged with formulating policy and providing personnel and resources for the operation of the library.

Some of the responsibilities of the board members are:

- To determine and adopt written policies to govern the operation and programs of the library
- To know the community and make sure the library's programs reflect the community's individual needs
- To create and monitor short- and long-range priorities for the library and secure adequate funds to implement the library's objectives
- To establish, support and participate in planned programs to market the library's services to the community
- To work for adequate financial support for the library, advocating for public support and participating in community fundraising

Park and Recreation/Tree Board

The Park and Recreation/Tree Board is a seven-member advisory board appointed by the Mayor and approved by the City Council. The Board oversees the plan development of the City's park system and makes suggestions concerning the planting of trees within the City.

Recommendations of the Board are passed on to the City Council for review and approval.

The Board meets once a month on the first Monday of the month.

Board of Examiner and Appeals

The Park City Board of Building Examiners and Appeals is composed of five members and two alternate members who are qualified by experience and training to pass upon matters pertaining to building construction. The Board of Building Examiners and Appeals shall hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the Building Code, Residential Code, Mechanical Code, Plumbing Code, Electrical Code, and Manufactured Housing Code of Park City, Kansas and to determine the suitability of alternate materials and types of construction.

The Board meets on an as needed basis.



Stormwater Management Advisory Board

The purpose of the Board is to provide the City Council information, and recommendation concerning storm water related matters. This is to include recommendations on maintenance, repairs, and future construction, of storm water facilities within the City. The Board will also review and recommend to the City Council measures to be taken to comply with the MS4 NPDS permit from KDHE, and act as a public conduit for information concerning storm water, and erosion control matters. The Board is to provide the following service to the Council in the way of recommendations:

- Master planning for storm water activities.
- Recommending a long-term dedicated source of funding projects.
- Establish priorities on drainage repair projects.
- Establish public awareness and education programs.
- Advise Council on future drainage ordinances.
- Advise Council on BMP standards for adoption within the City for erosion control.

The term of each Board member shall be for a period of two (2) years.

The Board meets once a month, occasional special meetings may be necessary.



Historian Board

The Historian Board is a seven-member advisory board appointed by the Mayor and approved by the City Council. The Board is responsible for activities related to discovering, collecting, preserving and promoting the history of Park City.

The term of each Board member shall be for a period of two (2) years.

The Board meets once a month, occasional special meetings may be necessary.



If you are interested in serving the City of Park City in a capacity not listed above, please describe how you would like to serve.

City of PARK CITY

VOLUNTEER APPLICATION

CITIZEN BOARDS AND COMMITTEES

Name _____

Address _____

Cell Phone # (____) _____ Home Phone # (____) _____

Email address _____

Are you under the age of 18? Yes No Do you have a valid Driver's License Yes No

Are you a resident of Park City? Yes No If yes, how long _____

Education (highest school year, degrees, etc.)

| High School | Some College | College Graduate | Post Graduate | Other |
|-------------|--------------|------------------|---------------|-------|
| | | | | |

Prior Appointed/Elected Offices or prior volunteer service? _____

Why are you interested in serving? _____

Please list any special skills, interests, hobbies, or qualifications that you have.

Have you ever been convicted of any violation of the law (other than traffic violations)? If so, please specify felony or misdemeanor and jurisdiction of conviction.

How did you become aware of Park City's volunteer opportunities?

Acknowledgement:

I understand that I have expressed interest in serving on a Citizen Board or Committee for the City of Park City. I further understand that if selected to serve, this is a volunteer position. There will be no compensation and no expectation of future employment with the City. In addition, if selected, I may be subject to a background check.

Applicant Name (Please Print)

Applicant Signature

Date